



City of Lancaster  
PARKS AND RECREATION DEPARTMENT



1700 Veterans Memorial Parkway • Lancaster, TX 75134  
972.218.3701 972.218.3648 (FAX)  
www.lancaster-tx.com

**MEETING**

**LANCASTER RECREATIONAL DEVELOPMENT CORPORATION  
(LRDC – Type B)**

**Monday, February 20, 2012, 6:00 p.m.**

**MINUTES**

The Members of the Lancaster Recreational Development Corporation met February 20, 2012 at 6:00 p.m. at the Lancaster Recreation Center (Classroom), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

**Lancaster Recreational Development Corporation (LRDC – Type B) Members Present:** Darwin Isham, Cecelia Rutherford, Willene Watson, Donald May, Abe Cooper, Mary Sykes, and Jerry Giles – **Absent** Spencer Hervey

**City Staff and Guest Present:** Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Parks/Building Services Superintendent Jodi Griggs, Assistant Finance Director Susan Cluse, and Administrative Secretary Cynthia D. Williams

Parks and Recreation Director Sean Johnson introduced our new Recreation Superintendent Kevin Moore. Mr. Moore gave a brief description of his background

Invocation (Abe Cooper)

**Call to Order**

Vice President, Cecelia Rutherford called the meeting to order at 6:07 p.m.

**I. Consider Approval of Minutes (December 7, 2011 and January 21, 2012)**

Mr. Giles made a motion seconded by Ms. Watson to approve the minutes of December 7, 2011 as written. The motion carried unanimously.

Ms. Watson made a motion seconded by Mr. Cooper to approve the minutes of January 21, 2012 as written. The motion carried unanimously.

**II. Library Three-Year Plan Update (Library Director Cami Loucks)**

Mr. Johnson reported that our Library Director was unable to attend tonight's meeting. Ms. Loucks did provide Staff with a written update on the Library Three-Year Plan. He presented the information to the Corporation as

written. He asked the Corporation to review the update, make a list of any questions, and Staff will place this Agenda Item on next month's Agenda.

Mr. Cooper made a motion seconded by Mr. Giles to table this until we can have the representative from the Library present to give us an overview of this document. The motion carried unanimously.

### **III. Quarterly Update – LRDC – Type B Sales Tax (Finance Director Sheree Haynes)**

Assistant Finance Director Susan Cluse reported on the LRDC – Type B Sales Tax. She provided the Corporation with a report on our Fiscal Year 2012 First Quarter ending December 31, 2011. This update included the adopted budget for the entire Fiscal Year with our revenues and our expenditures.

There was further questions/discussion.

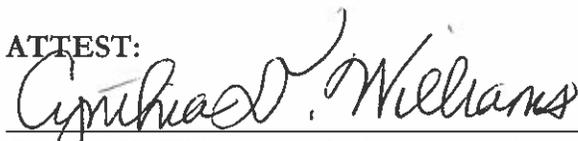
### **IV. Set Agenda for Next Meeting**

- Review and Discuss the Lancaster Recreational Development Corporation (LRDC – Type B) Bylaws
- Library Three-Year Plan Update

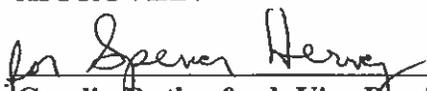
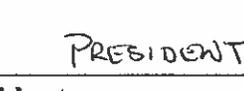
### **V. Adjournment**

Mrs. Sykes made a motion seconded by Mr. Isham to adjourn. All present approved and the meeting adjourned at 6:32 pm.

ATTEST:

  
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Cynthia D. Williams, Administrative Secretary

APPROVED:

  PRESIDENT  
\_\_\_\_\_  
Cecelia Rutherford, Vice President  
Lancaster Recreational Development Corporation (LRDC – Type B)