



NOTICE OF SPECIAL MEETING AGENDA LANCASTER CITY COUNCIL

Lancaster Veterans Memorial Library

1600 Veterans Memorial Parkway
Lancaster, Texas



Friday, June 22, 2012 – 8:00 a.m.
Saturday, June 23, 2012 – 8:30 a.m.

Friday, June 22, 2012

8:00 a.m. Continental Breakfast (There may or may not be a quorum of councilmembers present for breakfast. No City business will be transacted.)

8:30 a.m. CALL TO ORDER

1. City Council will participate in a team building and strategic planning session facilitated by Ms. Julia Novak with The Novak Consulting Group to review, refine, enhance and/or establish strategic goals and policies including, but not limited to, discussion of City Council Rules and Procedures, Council dynamics and expectations, and discussion of priorities and issues related to upcoming budget deliberations.

Facilitator's projected schedule outlined below:

8:30 a.m. Welcome / Review Norms and Expectations

9:00 a.m. Leaving a Legacy; council discussion of their legacy statement.

10:00 a.m. Assessing the Council working relationship:

- Discuss / review of Council Rules and Procedures
- Review Council expectations articulated at the 2010 strategic planning session and annotated during the 2011 planning session
- Commit to a standard of behavior moving forward

Lunch

1:30 p.m. Revisiting the Council / Staff Relationship [Executive Team joins session]

- Discuss expectations first defined in 2010 and update as necessary; discussion to assess how each group is doing in meeting articulated expectations

3:30 p.m. Debriefing by City Manager on progress and anticipating the future

Receive overview from City Manager and discuss progress made on 2011 Council Goals and Priorities; discuss priorities and issues for upcoming fiscal year 2012/2013 budget deliberations.

5:00 p.m. estimated recess for the day

Saturday, June 23, 2012

8:30 a.m. Continental Breakfast (There may or may not be a quorum of councilmembers present for breakfast. No City business will be transacted.)

9:00 a.m. **Reconvene**

City Council and the Executive Team will continue in a strategic planning session facilitated by Ms. Julia Novak with The Novak Consulting Group to include, but not limited to, establishing priorities for fiscal year 2012/2013 strategic work plan.

Focus on the future of Lancaster

- Review existing Key Performance Areas: consider modifications as appropriate; discuss, brainstorm and consider priorities for the coming year

11:00 a.m. Refine and Define priorities

- Clarify and consider those critical priorities that will continue Lancaster on the proper path for the future.

12 noon Working Lunch

1:00 p.m. Finalize 2012/2013 Council work plan

- Review, complete and consider the Council's strategic work plan for continued progress on City Council's Strategic Plan

1:45 p.m. Next Steps/Wrap-up

2:00 p.m. **Adjourn**

ACCESSIBILITY STATEMENT: The Senior Life Center is wheelchair-accessible. For Sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on June 18, 2012 @ 11:45 a.m. and copies thereof were hand delivered to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.



Dolle K. Downe, TRMC
City Secretary