



**REGULAR MEETING MINUTES
PLANNING & ZONING COMMISSION
CITY OF LANCASTER, TEXAS
TUESDAY, FEBRUARY 7, 2012**



375

CALL TO ORDER:

Chair Colton called the meeting to order at 7:01 p.m. on February 7, 2012.

COMMISSIONERS

**MARY JANE COLTON, CHAIR
QUINNIE WRIGHT, VICE CHAIR
MARIAN ELKINS
JAMES MITCHELL
LAWRENCE PROTHRO**

CITY STAFF

**RONA STRINGFELLOW-GOVAN
NATHANIEL BARNETT
JULIE PANDYA**

**DIRECTOR OF DEVELOPMENT SERVICES
SENIOR PLANNER
CITY ATTORNEY**

CITIZENS COMMENTS: (At this time citizens will be allowed to speak only on matters contained on the Planning and Zoning Commission agenda)

CONSENT AGENDA: Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Commission member may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Consideration of the January 10, 2012 Regular Meeting Minutes.

Chair Colton entertained a motion for the consent agenda.

COMMISSIONER ELKINS MADE THE MOTION TO APPROVE THE MINUTES FROM JANUARY 10TH, SECONDED BY VICE CHAIR WRIGHT.

**AYES: COLTON, ELKINS, MITCHELL, PROTHRO, WRIGHT
NAYES: NONE**

THE MOTION CARRIED 5-0.

DISCUSSION

2. Capital Improvements Advisory Committee update and discussion.

Senior Planner Nathaniel Barnett spoke briefly about the Capital Improvements study that was under way for the Roadway and Water/Waste water Impact Fee study. He mentioned that the draft report was close to being completed and that the Commission would be responsible for reading the document and giving any comments that would be submitted to the Council. Chair Colton wanted to be certain that the Commission had the appropriate information to be able to adequately make recommendations. Vice Chair Wright wanted to be certain that the Commission would have enough time to ensure recommendations could be appropriate. Senior Planner Barnett assured both of them that their requests would be addressed.



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376

Development Services Director Stringfellow-Govan made brief statements regarding the study and what the Commission was to look for in the document. She also showed the affected areas of the study.

Chair Colton entertained a motion to adjourn.

A MOTION WAS MADE BY COMMISSIONER ELKINS AND SECONDED BY COMMISSIONER PROTHRO TO ADJOURN.

**AYES: COLTON, ELKINS, MITCHELL, PROTHRO, WRIGHT
NAYES: NONE**

THE MOTION CARRIED 5-0.

Meeting was adjourned at 7:17 p.m.


Mary Jane Colton, Chair

ATTEST

Nathaniel Barnett, Senior Planner