



**MINUTES**  
**THE HISTORIC LANDMARK PRESERVATION COMMITTEE**  
**FOR THE CITY OF LANCASTER, TEXAS**  
**REGULAR MEETING**  
**TUESDAY, JANUARY 24, 2012**  
**CITY COUNCIL CHAMBERS**  
**211 N. HENRY ST.**

**STAFF PRESENT:**

**Nathaniel Barnett, Senior Planner**

**MEMBERS PRESENT:**

**Roll Call:**

Dee Hinkle - Chair

Glenn Hooper – Vice-Chair

Gilles Delaisse

Carolyn Miller

Cheryl Wright (absent)

Patricia Siegfroid-Giles – alternate

**Regular Meeting**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**SWEARING IN CEREMONY OF NEW AND RE-APPOINTED MEMBERS**

Committee Members Gilles Delaisse, Glenn Hooper, and Alternate Member Patricia Siegfroid-Giles were sworn in for another full term as a member of the Historic Preservation Landmark Committee.

**CONSENT AGENDA:** Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Commission member may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Consider the approval of the meeting minutes from the July 26, 2011 meeting.

Chair Hinkle entertained a motion for the July 26<sup>th</sup> minutes.

**A MOTION WAS MADE BY COMMITTEE MEMBER DELAISSE TO APPROVE THE MINUTES, SECONDED BY VICE CHAIR GLENN HOOPER.**

**AYES: HINKLE, DELAISSE, HOOPER, MILLER**

**NAYES: NONE**

**THE MOTION CARRIED 4 – 0.**

**DISCUSSION**

## 2. Update Committee on the Certified Local Government status.

Senior Planner Barnett gave an update on the progress being made on the application to become a Certified Local Government. The application is proposed to be completed in late Spring/early Summer.

## 3. General information.

Senior Planner Barnett gave information regarding future meetings, providing more training opportunities, subscribing to publications of historic nature, and attending seminars. He also mentioned that agendas are being proposed to be emailed to help reduce cost and time of delivering packets to homes. It was decided that large packets would be delivered but emails when there are small packets. Senior Planner Barnett also mentioned the organization of the 2013 Calendar of Historic Places in Lancaster is beginning and anyone who would like to be part of it are welcome. Alternate Member Siegfried-Giles elaborated on the calendar project and how it generated enthusiasm as well as showcased what is existing in the city. Chair Hinkle suggested also including dates from LISD by retrieving the information from their website. It was also suggested by Alternate Member Siegfried-Giles to put together a brochure of the historic area for property owners. Chair Hinkle stated that it had been done in the past and was to be funded by an outside source. Senior Planner Barnett also informed the committee that the Lancaster Development Code had recently been amended to allow bed and breakfast uses in the downtown square.

Chair Hinkle entertained a motion to adjourn.

**A MOTION WAS MADE BY COMMITTEE MEMBER CAROLYN MILLER AND  
SECONDED BY COMMITTEE MEMBER GILLES DELAISSE TO ADJOURN THE  
MEETING AT 7:10 P.M.**

**AYES: HINKLE, DELAISSE, HOOPER, MILLER, SIEGFREID-GILES**

**NAYS: NONE**

**THE MOTION CARRIED.**

**APPROVED**



**Dee Hinkle, Chairperson**

**ATTEST**



**Nathaniel Barnett, Senior Planner**