



**MINUTES
THE HISTORIC LANDMARK PRESERVATION COMMITTEE
FOR THE CITY OF LANCASTER, TEXAS
REGULAR MEETING
TUESDAY, FEBRUARY 28, 2012
CITY COUNCIL CHAMBERS
211 N. HENRY ST.**

STAFF PRESENT:

**Nathaniel Barnett, Senior Planner
Alexis Allen – City Attorney**

MEMBERS PRESENT:

Roll Call:

Dee Hinkle – Chair (absent)
Glenn Hooper – Vice-Chair
Gilles Delaisse (absent)
Carolyn Miller
Cheryl Wright
Patricia Siegfroid-Giles – alternate

Regular Meeting

CALL TO ORDER

The meeting was called to order at 6:30 p.m.

SWEARING IN CEREMONY OF RE-APPOINTED MEMBER

Committee Member Cheryl Wright was sworn in for another full term as a member of the Historic Preservation Landmark Committee.

CONSENT AGENDA: Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Commission member may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Consider the approval of the meeting minutes from the January 24, 2012, meeting.

Alternate Committee Member, Patricia Siegfroid-Giles, mentioned the following corrections to the minutes; suggested listing the members who were sworn in and that she did not vote on the consent agenda at the last meeting since she was not a member of the Committee when the consent item took place. Also, the date on the consent agenda item needs to be corrected to reflect July 26, 2011, as the date of the meeting that took place.

Vice Chair Hooper entertained a motion for the January 24th minutes.

A MOTION WAS MADE BY COMMITTEE MEMBER MILLER TO APPROVE THE CORRECTED MINUTES, SECONDED BY COMMITTEE MEMBER WRIGHT.

AYES: HOOPER, MILLER, SIEGFREID-GILES, WRIGHT

NAYES: NONE

THE MOTION CARRIED 4 – 0.

ACTION

2. Consider a Certificate of Appropriateness to allow a modification for an existing garage located at 105 E. Fifth Street.

Senior Planner Nathaniel Barnett gave a presentation regarding the proposed changes to the existing garage and the relevance of the changes with regards to historic characteristics. The applicant is proposing to add a door to the garage and a carriage light on the upper right side of the door opening to match the existing light on the upper left side of the door opening. Senior Planner Barnett did identify that a mechanism would be at the bottom of the door on the exterior to allow the door to be automated. The proposed changes did meet the criteria established by the historic guidelines for the City of Lancaster.

Committee Member Wright asked whether the door opener could be mounted on the inside. Senior Planner Barnett stated that it would be painted to match the exterior and the applicant had not proposed an interior mount possibly due to the size of the door. Committee Alternate Siegfried-Giles suggested/questioned whether the sensor could be mounted on the interior to be operable. None of the Committee Members had objections to the exterior mount.

A MOTION WAS MADE BY COMMITTEE MEMBER WRIGHT TO APPROVE THE CERTIFICATE OF APPROPRIATENESS, SECONDED BY COMMITTEE MEMBER MILLER.

AYES: HOOPER, MILLER, SIEGFREID-GILES, WRIGHT

NAYES: NONE

THE MOTION CARRIED 4 – 0.

DISCUSSION

3. Upcoming seminars relating to Historic Preservation.

Senior Planner Barnett updated the Committee Members about educational opportunities for the Committee. He informed the members of a national conference related to historic preservation in Norfolk, Virginia in July. He also mentioned local seminars presented by Preservation Dallas that would be taking place within the next two months.

Vice Chair Hooper entertained a motion to adjourn.

A MOTION WAS MADE BY COMMITTEE MEMBER CAROLYN MILLER AND SECONDED BY ALTERNATE COMMITTEE MEMBER SEIGFRIED-GILES TO ADJOURN THE MEETING AT 6:55 P.M.

AYES: HOOPER, MILLER, SIEGFREID-GILES, WRIGHT

NAYS: NONE

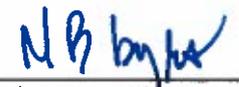
THE MOTION CARRIED.

APPROVED



Glenn Hooper, Vice Chairperson

ATTEST



Nathaniel Barnett, Senior Planner