



City of Lancaster  
PARKS AND RECREATION DEPARTMENT



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**MEETING**

**LANCASTER PARKS AND RECREATION ADVISORY BOARD**

**Monday, June 18, 2012, 6:30 p.m.**

**MINUTES**

The Members of the Lancaster Parks and Recreation Advisory Board met June 18, 2012 at 6:30 p.m. at the Lancaster Recreation Center (Classroom), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

**Lancaster Parks and Recreation Advisory Board Members Present:** Mary Sykes, Abe Cooper, Spencer Hervey, Don May, Cecelia Rutherford, and Darwin Isham. **Absent,** Willene Watson, and Jerry Giles.

**City Staff Present:** Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Parks and Building Superintendent Jodi Griggs, Assistant Library Director Jimi Davis, Assistant Finance Director Susan Cluse, and Administrative Secretary Cynthia D. Williams.

**I. Call to Order**

Vice-Chairperson Abe Cooper called the meeting to order at 6:39 p.m.

**II. Consider Approval of Minutes (March 19, 2012)**

Mr. Hervey made a motion seconded by Mrs. Sykes to approve the minutes of March 19, 2012. The motion carried unanimously.

**III. Storm Relief Efforts Update (Parks and Recreation Director Sean Johnson)**

Mr. Johnson reported that Staff wanted to appreciate (publicly) those that came out. He thanked Mr. Hervey for assisting Staff, assisting in the EOC, bringing out more volunteers, and monetary donations. Staff cannot say enough about what Mr. Hervey did to help this City. Mr. May came out as well with the Donation Assistant Center (DAC). The Police Alumni Association was very instrumental in operating that operation for us. To be able to provide this service to our citizens is huge.

There was further questions/discussion.

**IV. Presentation on the Fourth of July Event (Recreation Superintendent Kevin Moore)**

Mr. Moore reported that Staff is 95% finalized with everything. The Board received the advertisement in their packet. Staff secured a national recording religious performing artist, J. Moss to be the Headliner. Staff passed out the layouts to the Board at this meeting. Staff is still actively recruiting individuals to have booths to sale

items – vendors. We are looking for a good turnout at this event. We have some local entertainment that will be going up before the Headliner comes up - some local groups will come out and perform. We have a Fun Zone for the children to include some youth activities. As a staff, we are excited about bringing forth a good Fourth of July. We will top it off with a magnificent Fireworks Show.

There was further questions/discussion.

#### **V. Standards of Care Update (Parks and Recreation Director Sean Johnson)**

Mr. Johnson reported that Staff presented this Item at a previous meeting. Staff wanted to bring it back to the Board. There were no comments from City Council regarding the updates on the Standards of Care.

There was further questions/discussion.

#### **VI. Spring Review/Summer Program Update (Recreation Superintendent Kevin Moore)**

Mr. Moore shared some information regarding the Spring Programs and the Summer Programs.

In the spring, he reported that we conducted a youth baseball program. We had an eight game season, which included an Opening Day. Board Member Jerry Giles came out and threw out the first pitch. The kids had a good time. Staff provided hot dogs and soda for participants.

Mr. Moore reported that also during the spring, we had Kick Start Soccer for the younger youth. We had an excellent turnout. We had 74 participants, and 10 teams. The participants had a wonderful time. Staff, at the end of the year, had an awards program where we gave them a medal for participation as well as a certificate with their picture on it.

Mr. Moore reported on the SAFE After School Program. The numbers there were great. We averaged 79 kids a month.

Mr. Moore reported that we had a Health and Fitness Fair on May 26, 2012. We had a good turnout. People came out for diabetic checks, and other wellness checks. We even had a financial aspect at the Health Fair. Edward Jones came out to give four free sessions about finance.

Mr. Moore reported that we had a Mother' Day Tea at the Senior Center. We invited mothers, daughters, grandmothers, and granddaughters. A whole women event went over very well.

Mr. Moore reported the success of the Summer Camp Program. The numbers are through the roof. The first week we had 82 participants. The second week we had 89 participants. Our capacity is 80. The high numbers contribute directly to the performance of the After School Program.

Staff distributed to the Board a copy of our Lancaster Recreation Teen Programs Summer 2012 flyer. Mr. Moore and Mr. Johnson reviewed a few programs with the Board such as the SAFE Saturdays Teen Gaming Night, Free Summer Lunch Program, and Dive-In Movies at Lancaster Aquatic Center, Teen Percussion Band Camp, and Summer Teen Gym Hours.

There was further questions/discussion.

#### **VII. Set Agenda and Date of Next Meeting**

- Fourth of July Event Update
- Summer Programs Update

### **VIII. Adjournment**

Mrs. Sykes made a motion seconded by Mr. Hervey to adjourn. All present approved and the meeting adjourned at 7:21 p.m.

**ATTEST:**

  
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**Cynthia D. Williams, Administrative Secretary**

**APPROVED:**

  
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**Willene Watson, Chairperson  
Lancaster Parks and Recreation Advisory Board**