



**NOTICE OF REGULAR MEETING
LANCASTER ECONOMIC DEVELOPMENT CORPORATION
MUNICIPAL CENTER CITY CONFERENCE ROOM
211 N. Henry Street, Lancaster, TX
Tuesday, October 9, 2012 - 6:30 PM**



Officers and Board Members:

Ric Peterson, President
Vanessa Sheffield, Vice President
Sandi Collier, Secretary/Treasurer
Jon Cole
Burleigh C. Forman

Staff:

Ed Brady, Director of Economic Development
Angie Arenas, Executive Secretary

Ex-Officio Board Members:

Opal Mauldin Robertson, City Manager
Joe Johnson, Lancaster Chamber of Commerce

AGENDA

Call to Order

1. Consider approval of minutes from the LEDC Regular Meeting held February 2, 2012
2. Review incentive financial summary
3. Discuss and consider approval of funding request by City of Lancaster for a one year payment of refund of business personal property tax to business enterprise.
4. **EXECUTIVE SESSION**
Meeting closed for Executive Session pursuant to §Section 551.087, Texas Government Code, to deliberate the offer of a financial incentive or other to new business prospect(s).
5. Reopen the meeting and take action on item(s) discussed in Executive Session.
6. Adjournment.

Accessibility Statement

The Municipal Center is wheelchair-accessible. If you plan to attend the meeting and have a physical impairment which requires special arrangements, or require sign interpretive services, please contact the City Secretary's office 72 hours prior to the meeting at 972-218-1311 or TDD 1-800-735-2988. Reasonable accommodations will be made to assist your needs.

I hereby certify this notice was posted on Friday, October 5, 2012 at 5:00 p.m.

Angie Arenas, Executive Secretary

**MINUTES OF SPECIAL MEETING
LANCASTER ECONOMIC DEVELOPMENT CORPORATION
211 N. HENRY STREET
6:30 P.M.
WEDNESDAY, FEBRUARY 2, 2012**

Board Members Present:

Ric Peterson, President
Vanessa Sheffield, Vice President
Sandi Collier, Secretary/Treasurer, arrived late
Jon Cole, Board member

Board Members Absent:

Burleigh C. Foreman, Board member

City Staff Present:

Ed Brady, Director of Economic Development
Angie Arenas, Board Secretary

Ex-Officio Board Members:

Opal Mauldin Robertson, City Manager
Joe Johnson, Executive Director

Call to Order

President Peterson called the meeting to order at 6:34 p.m. A quorum was present.

1. Receive and consider nominations and elect officers.

Director Brady commented that historically senior members of the board serve in officer roles but it is always the board's choice.

MOTION: Vice President Sheffield made a motion to nominate Ric Peterson as President, Vanessa Sheffield as Vice President, and Sandi Collier as Secretary/Treasurer, seconded by President Peterson. The vote was cast 3 for, 0 against. [Collier not present]

2. Consider approval of minutes from the LEDC Regular Meeting held May 11, 2011.

MOTION: Vice President Sheffield moved to approve the minutes as presented, seconded by President Peterson. The vote was cast 3 for, 0 against. [Collier not present]

3. Discuss LEDC Incentive Summary.

Director Brady reviewed the incentive summary. No action taken.

4. Receive presentation by Airport Manager on self-service fuel station progress.

Airport Manager Divita gave an overview of the current status of the Lancaster Regional Airport Self-Serve Pump.

Director Brady commented that Shell bought the tank and pump for the Lancaster Regional Airport Self-Serve station, a \$50,000 savings to the grant. No action taken.

5. Adjournment.

MOTION: Vice President Sheffield moved to adjourn, seconded by Secretary/Treasurer Collier. The vote was cast 4 for, 0 against.

Meeting was adjourned at 7:00 p.m.

ATTEST:

APPROVED:

Angie Arenas, Board Secretary

Ric Peterson, President



Lancaster Economic Development Corporation
Incentives Summary



September 30, 2012

| | |
|---------------------------------|----------------|
| Ending Balance | \$3,063,569 |
| Less Commitments: | |
| Due to ECANAE-CMOP | 20,000 |
| Due to UNFI | <u>120,000</u> |
| Total Payables | 140,000 |
| Minimum Reserve | <u>500,000</u> |
| Available for Future Incentives | \$2,423,569 |



Memo

To: LEDC Board of Directors

From: Ed Brady

Date: October 9, 2012

Subject: Agenda Item #3 City of Lancaster Funding Request

BACKGROUND

In 2010, a new business enterprise opened operations at their facility in the ProLogis 20/35 Park. Lancaster was successful in recruiting this Fortune 500 Company and was in competition with several other DFW communities. Incentives assisted in this successful recruitment effort.

One of the incentives granted by the City of Lancaster to the new business enterprise was a 55% refund of the company's business personal property taxes for ten (10) years. That refund amount varies depending on the company's BPP tax bill each year.

In order for the City of Lancaster to be able to balance its 2012-13 budget and honor its incentive commitment to the new business enterprise, it must make the request of LEDC to make a grant to the City of Lancaster on behalf of the City in the amount of \$150,000 to promote increased business opportunities and enhanced economic stability of the new business enterprise under the incentive agreement.

CONSIDERATIONS

- Operational – the administrative elements of this request are well within the scope of staff activities.
- Financial – the grant will total \$150,000 and is within the capacity of LEDC's fund balance.

OPTIONS

1. The board may wish to approve the request as presented.
2. The board may wish to not approve the request.

RECOMMENDATION

Staff recommends approval of the request.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LANCASTER ECONOMIC DEVELOPMENT CORPORATION OF LANCASTER, TEXAS, AUTHORIZING A GRANT OF ONE YEAR'S REFUND OF BUSINESS PERSONAL PEOPERTY TAX (\$150,000) TO THE CITY OF LANCASTER FROM FUNDS COLLECTED FROM ¼ OF 1 PERCENT ADDITIONAL SALES AND USE TAX FOR THE PROMOTION AND DEVELOPMENT OF NEW AND EXPANDED BUSINESS ENTERPRISES, AS AUTHORIZED BY STATE LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Lancaster Economic Development Corporation recognizes how important business and community development is to the vitality and growth of Lancaster; and

WHEREAS, the City of Lancaster and LEDC successfully recruited the operations of a new business enterprise to Lancaster; and

WHEREAS, incentives were utilized in the recruitment of the new business enterprise including the refund of fifty-five percent (55%) of annual business personal property tax for ten years ; and

WHEREAS, in order for the City of Lancaster to be able to balance its 2012-13 budget and honor its commitment to the new business enterprise, it must make the request of LEDC to make a grant to the City of Lancaster on behalf of the City in the amount of \$150,000 to promote increased business opportunities and enhanced economic stability of the new business enterprise under the incentive agreement.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LANCASTER ECONOMIC DEVELOPMENT CORPORATION:

Section 1

That the Board of Directors of the Lancaster Economic Development Corporation approves a one time grant on behalf of the City of Lancaster of one hundred fifty thousand dollars (\$150,000) to the City of Lancaster to apply to the new business enterprise.

Section 2

That this resolution shall take effect immediately from and after its passage and it is so duly resolved.

DULY PASSED AND ADOPTED ON THIS 9TH DAY OF OCTOBER, 2012.

APPROVED: _____
Ric Peterson, President

ATTEST: _____
Angie Arenas, Executive
Secretary

**APPROVED
AS TO
FORM:** _____
Robert E. Hager, City Attorney