



**NOTICE OF REGULAR MEETING AGENDA  
LANCASTER CITY COUNCIL  
MUNICIPAL CENTER CITY COUNCIL CHAMBERS  
211 N. HENRY STREET, LANCASTER, TEXAS**

**Monday, March 11, 2013 - 7:00 PM**

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**CALL TO ORDER**

**INVOCATION:** Ministerial Alliance

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Marco Mejia

**CITIZENS' COMMENTS:**

At this time citizens who have pre-registered before the call to order will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed three minutes. No Council action or discussion may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

**CONSENT AGENDA:**

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Council Member may request one or more items to be removed from the consent agenda for separate discussion and action.

- C1. Consider approval of minutes from the City Council Regular Meeting held February 25, 2013.
- C2. Consider a resolution authorizing the purchase of one (1) asphalt paver through an Interlocal Agreement with BuyBoard (Contract 345-10) for an amount not to exceed \$53,762.50.
- C3. Consider a resolution authorizing the purchase of one (1) asphalt paver transport trailer through an Interlocal Agreement with BuyBoard (Contract 357-10) for an amount not to exceed \$7,461.00.
- C4. Consider a resolution authorizing the purchase of eight (8) police patrol vehicles (Chevrolet Tahoes) from Caldwell Country Chevrolet through an Interlocal Agreement with BuyBoard for an amount not to exceed \$277,590.00.
- C5. Consider a resolution authorizing the purchase of seven (7) Motorola MW810 Mobile Workstations from Motorola Solutions through an Interlocal Agreement with Houston Galveston Area Council (HGAC) for an amount not to exceed \$37,349.20.

**ACTION:**

- 6. Discuss and consider appointments to the Planning and Zoning Commission and the Library Advisory Board.

## ADJOURNMENT

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EXECUTIVE SESSION: The Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the TEXAS GOVERNMENT CODE to seek legal advice concerning such subject.

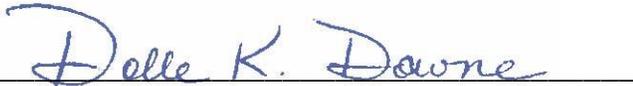
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ACCESSIBILITY STATEMENT: The Municipal Center is wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

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### Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on March 8, 2013 @ 11:00 a.m. and copies thereof were hand delivered to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.



Dolle K. Downe, TRMC  
City Secretary

# LANCASTER CITY COUNCIL

## Agenda Communication

March 11, 2013

Item 1

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**Consider approval of minutes from the City Council Regular Meeting held February 25, 2013.**

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### **Background**

Attached for your review and consideration are minutes from the:

- City Council Regular Meeting held February 25, 2013

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**Submitted by:**

Dolle K. Downe, City Secretary

## MINUTES

### LANCASTER CITY COUNCIL MEETING OF FEBRUARY 25, 2013

The City Council of the City of Lancaster, Texas, met in Regular session in the Council Chambers of City Hall on February 25, 2013 at 7:00 p.m. with a quorum present to-wit:

#### **Councilmembers Present:**

Mayor Marcus E. Knight  
Walter Weaver  
Stanley Jaglowski  
Mayor Pro Tem Marco Mejia  
Deputy Mayor Pro Tem James Daniels  
LaShonjia Harris  
Nina Morris

#### **City Staff Present:**

Opal Mauldin Robertson, City Manager  
Alicia Oyedele, Assistant to the City Manager  
Dori Lee, Human Resources Director  
Thomas Griffith, Fire Chief  
Larry Flatt, Police Chief  
M. C. Smith, Assistant Police Chief  
Rona Stringfellow Govan, Managing Director Public Works / Development Services  
Sean Johnson, Parks and Recreation Director  
Susan Cluse, Assistant Finance Director  
Ed Brady, Economic Development Director  
Robert Hager, City Attorney  
Dolle Downe, City Secretary

#### **Call to Order:**

Mayor Knight called the meeting to order at 7:00 p.m. on February 25, 2013.

#### **Invocation:**

Deacon Jones with World Harvest Ministries gave the invocation.

#### **Pledge of Allegiance:**

Councilmember Stanley Jaglowski led the pledge of allegiance.

#### **Citizens Comments:**

Mannix Smith, 1710 Hash Road, stated that several years have passed and the second phase of the annexation has not been taken in; asked if residents in phase two and three had been notified and if Dallas County had been notified for upkeep of the roads.

James Adams, 2003 Hash Road, stated that the City had not followed the law regarding the annexation plan and had not performed their duties in good faith; commented that sometimes the misses were not always unintentional; stated that some on Council may not be able to comprehend why he continues to speak regarding annexation; stated that he had been advised by counsel to sit back and wait; commented that there is no information on the City website now regarding annexation or the plan; demanded an official disposition from the City regarding annexation.

Vic Buchanon, 1243 Margaret Court, stated that politics are sometimes a nasty game; commented that the item on the agenda regarding the District 3 council representative is the result of someone not getting their way and not being chosen as Mayor Pro Tem; stated that a council office belongs to no one, and the position requires leadership and not a witch hunt; stated this matter creates unnecessary turmoil because someone did not get their way.

Daryle Clewis, 1421 Sunny Meadow, provided Council with a copy of his voter registration from the Dallas County Elections website; expressed concern about the Mayor Pro Tem's actual residence saying it appears he does not live there; asked City Council and the City Attorney to look into the matter.

Carolyn Morris, 887 W. Wintergreen Road, stated that looking into this type of matter takes courage; stated that every individual has a choice to run for office and every community member has a right to challenge if there is a question about where they live; stated that it seems you can circumvent property taxes by having goats on property; stated that this is not about one person and that people must stand for something or they will fall for anything; stated the community needs a representative that will look at the streets, trash and not give up a \$168,000 opportunity for development.

Councilmember Weaver commented that an understanding of ad valorem taxes would be helpful in that a house is built first and then taxed the next year; therefore, a tax bill of \$48 could be on the land while the house is being built. Councilmember Weaver stated that checking the tax roll for the next year would give ad valorem taxes on the land and the house.

**Consent Agenda:**

City Secretary Downe read the consent agenda.

- C1. Consider approval of minutes from the City Council Regular Meeting held February 11, 2013.**
- C2. Consider a resolution ordering a General Election to be held on Saturday, May 11, 2013, for the election of one councilmember for District 1, one councilmember for District 3, and one councilmember for District 5 for a three year term; providing for the publication and posting of notice; and providing for early voting dates, times and locations.**

**Considere una resolución del consejo municipal de la ciudad de Lancaster, Texas, que ordena una elección general que se celebrara el 11 de mayo de 2013, para la elección de un concejo de distrito 1, un concejo de distrito 3, y un concejo de distrito 5 para un término de tres años; que contempla la publicación y publicación del aviso, la prestación para votación temprana fechas, horas y lugares; y proporcionar una fecha de vigencia.**

- C3. Consider a resolution approving the terms and conditions of a Joint Election Contract and Election Services Agreement with Dallas County Elections to conduct a municipal General Election for the election of one councilmember for District 1, one councilmember for District 3, and one councilmember for District 5 to be held on Saturday, May 11, 2013.**

**Considerar una resolución del Consejo Municipal de la Ciudad de Lancaster, Texas, aprueba los términos y condiciones de un acuerdo electoral común y elección del contrato de servicios con las elecciones del condado de Dallas para llevar a cabo una elección municipal del Consejo General de los distritos 1, 3 y 5 que se celebrará el Sábado, 11 de mayo 2013.**

- C4. Consider a resolution adopting the Lancaster City Council Rules and Procedures, as amended.**
- C5. Consider a resolution designating representatives of the City of Lancaster authorized to transmit and withdraw funds and take all other actions deemed necessary or appropriate for the investment of local funds in TexPool/TexPool Prime.**

Mayor Pro Tem Mejia requested item C4 be removed from the consent agenda.

**MOTION:** Councilmember Weaver made a motion, seconded by Councilmember Morris, to approve consent items C1 – C3 and C5. The vote was cast 7 for, 0 against.

Mayor Pro Tem Mejia stated that he had some suggestions for the Council Rules and Procedures that he would like discussed in a work session.

**MOTION:** Mayor Pro Tem Mejia made a motion, seconded by Deputy Mayor Pro Tem Daniels, to table amending the Council Rules and Procedures [item C4] to the next work session.

With no objection, Mayor Knight announced withdrawal of item C4 from the agenda.

**6. Discuss and consider:**

**(A) a resolution authorizing the City Manager to execute an economic development agreement pursuant to Chapter 380, Texas Local Government Code, by and between the City of Lancaster and BMW of North America, LLC (“BMW”).**

**(B) a resolution authorizing the Mayor to sign a letter in support of BMW of North America, LLC’s application to DFW Airport for a foreign trade zone designation for their facility in Lancaster.**

City Manager Mauldin Robertson noted that BMW of North America has selected the Lancaster site in ProLogis 20/35 Park for a 300,000 square foot new facility for a parts warehouse distribution operation and outlined the terms of the development agreement with BMW of North America which includes a fifty percent business personal property tax grant for ten years, coinciding with the lease term for the new facility. In addition, City Manager Mauldin Robertson stated that BMW has requested a letter from the City [item 6B] in support of their application to DFW Airport for a Foreign Trade Zone designation for their facility.

**MOTION:** Mayor Pro Tem Mejia made a motion, seconded by Councilmember Weaver, to approve a resolution authorizing the City Manager to execute an economic development agreement with BMW of North America, LLC and authorizing the Mayor to sign a letter in support of BMW's application to DFW Airport for a Foreign Trade Zone designation for their facility in Lancaster. The vote was cast 7 for, 0 against.

**7. Consider a resolution accepting the 2012 Racial Profiling Analysis Annual Report.**

Police Chief Flatt reviewed the 2012 Racial Profiling Analysis Report as prepared by the University of North Texas stating that there are no violations and that appropriate policies and required training for officers are in place. Chief Flatt stated that racial profiling is unacceptable and would not be tolerated. Chief Flatt commented that weekly three to six videos of traffic stops are randomly reviewed to help ensure compliance with departmental policy and the law.

Deputy Mayor Pro Tem Daniels commented that he has served on Council a long time and previously, under a different Police Chief, there were some complaints. Deputy Mayor Pro Tem Daniels commended Chief Flatt and his officers for their professionalism.

Councilmember Weaver expressed his thanks for the Chief and the entire Police Department for their diligent efforts.

**MOTION:** Mayor Pro Tem Mejia made a motion, seconded by Deputy Mayor Pro Tem Daniels, to approve a resolution accepting the 2012 Racial Profiling Analysis Annual Report as presented. The vote was cast 7 for, 0 against.

Mayor Pro Tem Mejia requested that item 8(B) on the Executive Session be conducted in open session. City Attorney Hager stated that the matter was posted as an Executive Session to protect privacy; however, under the law, Mayor Pro Tem Mejia may request the item be in a public forum. Mayor Pro Tem Mejia made the request.

**Executive Session:**

At 7:32 p.m. Council recessed to go into Executive Session. At 7:35 p.m. the Council convened into closed Executive Session pursuant to 8 (A) only.

**8. The City Council shall convene into closed executive session pursuant to:**

**(A) Section § 551.071 (1) of the TEXAS GOVERNMENT CODE to consult with the City Attorney and Special Legal Counsel concerning pending litigation or settlement offer regarding Cause No. DC11-10174 Con-Way Truckload, Inc. v. the City of Lancaster; and**

**(B) Section § 551.074 (a)(2) of the TEXAS GOVERNMENT CODE to hear a complaint or charge against an officer, to wit: District 3 councilmember.**

**9. Reconvene into open session. Consider and take appropriate action(s), if any, on executive session matters.**

The City Council recessed from Executive Session at 8:00 p.m. and reconvened into open session at 8:14 p.m.

**MOTION:** Mayor Pro Tem Mejia made a motion, seconded by Deputy Mayor Pro Tem Daniels, to hire special legal counsel, the firm of Fee, Smith, Sharp & Vitullo, Mr. Darrell Noga, in Cause No. DC11-1017474 Con-Way Truckload, Inc. v. the City of Lancaster and to authorize the City Manager to sign a representation agreement. The vote was cast 7 for, 0 against.

Mayor Knight noted that at the request of Mayor Pro Tem Mejia, item 8B would be discussed in open session.

Councilmember Morris stated that there are concerns in the community regarding if Mayor Pro Tem Mejia lives in District 3, stating that it is their duty to address the matter and to operate under the City's ethical codes and rules and procedures. Councilmember Morris stated that it is not a personal attack. Councilmember Morris handed out information from a real estate agency listing site showing the house at 501 Colgate for sale with pictures of empty rooms; information from the Dallas Central Appraisal District showing Irene Mejia and Marco Mejia as co-owners of property at 1500 W. Main Street; and various City permits and homeowner's affidavit information for 1500 W. Main Street.

Mayor Pro Tem Mejia stated that the house at 501 Colgate had been on the market and pictures of the interior were photographed without furniture to help sell the house indicating that in a third bedroom in the house is where he lives. Mayor Pro Tem Mejia stated that he has lived in that house all his life and invests in homes and property in Lancaster. Mayor Pro Tem Mejia stated that he does co-own property at 1500 W. Main Street with his mother, Mrs. Irene Mejia and that the property at 1500 W. Main Street is a commercial, not residential, account. Mayor Pro Tem Mejia stated that Mejia Enterprises, as listed on the permit information, was the builder at 1500 W. Main.

Councilmember Morris stated that the question is about his domicile.

City Attorney Hager explained that under the Election Code, a residence means a domicile that is one's home and fixed place of habitation to which one intends to return after any temporary absence and that proof of domicile may be evidenced by, among other items, mail received at the address, a utility account in one's name at the address, a driver's license bearing the address, and voter's registration at the address.

Mayor Pro Tem Mejia provided numerous pieces of mail with the 501 Colgate address including magazines, a bank statement and letter with a credit card attached, in addition to a water bill for the address. Mayor Pro Tem Mejia asked the City Secretary to read into the record the address on his driver's license and concealed handgun permit. City Secretary Downe read the address as 501 Colgate Drive, Lancaster, Texas from both identifications.

Mayor Pro Tem Mejia stated that this is about transparency to his constituents and the accusations are being brought forward because he is up for re-election in May. Mayor Pro Tem Mejia asked the City Secretary to outline the process to place a candidate's name on the ballot. City Secretary Downe stated that a Declaration of Residency form is required which contains an oath regarding residing in the district; a driver's license is viewed and the oath is signed by the

candidate and notarized by the City Secretary. In addition, a state prescribed form, Application for a Place on the Ballot is required that contains an oath that includes language that statements on the application are true and correct. The application form requires notarization by a notary other than the City Secretary. Mayor Pro Tem Mejia asked the City Secretary to verify he had filed the two forms for the May 2013 election with her as outlined and the address contained on the forms was 501 Colgate Drive. City Secretary Downe stated that was correct.

Further discussion ensued among council regarding the matter. City Attorney Hager was asked again to define domicile and items that may serve as evidence of residency which he did. No action was necessary or taken.

**MOTION:** Deputy Mayor Pro Tem Daniels made a motion, seconded by Mayor Pro Tem Mejia to adjourn. The vote was cast 7 for, 0 against.

The meeting was adjourned at 8:57 p.m.

**ATTEST:**

**APPROVED:**

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Dolle K. Downe, City Secretary

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Marcus E. Knight, Mayor

# LANCASTER CITY COUNCIL

## Agenda Communication

March 11, 2013

Item 2

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**Consider a resolution authorizing the purchase of one (1) asphalt paver through an Interlocal Agreement with BuyBoard (Contract 345-10) for an amount not to exceed \$53,762.50.**

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**This request supports the City Council 2012-2013 Policy Agenda.**

**Goal: Sound Infrastructure**

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### **Background**

The City of Lancaster Public Works and Development Services Department; Streets and Stormwater Divisions have the responsibility to maintain over 225 miles of street and roadways, as well as corresponding alleys of which the majority are asphalt. The asphalt paver purchased in 2008 was damaged in a vehicle accident when a City of Lancaster dump truck was rear ended by a motorist in October of 2012. The asphalt paver has been determined to be beyond repair

Purchase of a Puckett Model 560 Asphalt Paver will enable staff to continue implementing the plan of street repairs and repaving. City staff obtained quotes from companies on the BuyBoard and inspected equipment in order to ensure quality equipment and competitive pricing.

### **Considerations**

- **Operational** –Delivery is expected in four to six weeks and training for operating equipment is included at delivery.
- **Legal** – The City of Lancaster maintains an executed Interlocal Agreement with the BuyBoard, a cooperative agency. Texas law authorizes cooperative agreements to help save time in developing specifications and duplications during the bid process.
- **Financial** – Funding is available in the Equipment Replacement Fund and funds will be encumbered at the issuance of the purchase order.
- **Public Information** – There are no other public information requirements.

### **Options/Alternatives**

1. City Council may approve the resolution as presented.
2. City Council may deny the resolution and direct staff.

**Recommendation**

Staff recommends that City Council approve the resolution as presented. Authorizing the purchase from Cooper Equipment Company through the BuyBoard cooperative contract #345-10.

**Attachments**

Resolution  
BuyBoard Company Quote – Cooper Equipment Company

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**Submitted by:**

Allen Carsner, Streets and Stormwater Superintendent  
Dawn Berry, Purchasing Agent

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, AUTHORIZING THE PURCHASE OF ONE (1) ASPHALT PAVER THROUGH AN INTERLOCAL AGREEMENT WITH BUYBOARD (CONTRACT 345-10) FOR AN AMOUNT NOT TO EXCEED \$53,762.50; AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ISSUE THE PURCHASE ORDER, PURSUANT TO APPROVAL; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Lancaster has determined, after due consideration that it is in the best interest of the City of Lancaster to approve the purchase agreements with Cooper Equipment Company, and

**WHEREAS**, the City of Lancaster shall fund this Agreement and shall provide payment upon the delivery and acceptance of equipment by City of Lancaster representatives, as outlined in the Interlocal Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS:**

**SECTION 1.** That the City Council hereby approves the purchase of one (1) Asphalt Paver from Cooper Equipment Company through a cooperative purchasing agreement with BuyBoard for a total amount not to exceed fifty three thousand seven hundred sixty two dollars and fifty cents (\$53,762.50).

**SECTION 2.** That the City Manager or her designee of the City of Lancaster, Texas is hereby authorized to issue a purchase order.

**SECTION 3.** Any prior Resolution of the City Council in conflict with the provisions contained in this Resolution are hereby repealed and revoked.

**SECTION 4.** Should any part of this Resolution be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

**SECTION 5.** This Resolution shall become effective immediately from and after its passage, as the law and charter in such cases provide.

**DULY PASSED** and approved by the City Council of the City of Lancaster, Texas, on this the 11<sup>th</sup> day of March 2013.

**ATTEST:**

\_\_\_\_\_  
Dolle K. Downe, City Secretary

**APPROVED:**

\_\_\_\_\_  
Marcus E. Knight, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Robert E. Hager, City Attorney



17474 Judson Road San Antonio, TX 78247  
 Phone (210) 657-5151 Fax (210) 657-5871

Mr. Allen Carsner, Superintendent  
 Streets & Stormwater Department  
 700 E. Main St.  
 Lancaster, TX 75146

February 4, 2013  
 PH: 972 218 2304  
 FX: 972 218 3658  
 CL: 214 536 1577

**BuyBoard Quotation**  
**Quote for City of Lancaster, Streets & Stormwater Department**  
**TASB / BuyBoard Contract # 345-10, October 1, 2010**

One, New 2013 Puckett Model 560 Asphalt Paver, Nine (9) ft. basic screed width with two (2) ft. screed strike-off extensions each side for thirteen (13) ft. overall paving. Kubota 38 HP Diesel Engine, Two Speed Hydraulic Drive System, Material Gravity Feed from Hopper to Screed, Independent Pump / Auger System for material feed at the screed.

<b>2012 List Price, Model 560 .....</b>	<b>\$ 52,500.00</b>
<b>Propane Screed Heat System .....</b>	<b>\$ 750.00</b>
<b>2012 Total List Price w/Option .....</b>	<b>\$ 53,250.00</b>
<b>7% BuyBoard Discount .....</b>	<b>- 3,727.50</b>
<b>Sale Amount .....</b>	<b>\$ 49,522.50</b>
<b>Factory Freight &amp; PDI .....</b>	<b>\$ 2,690.00</b>
<b>Delivery &amp; Start-Up Training .....</b>	<b>\$ 1,550.00</b>
<b>Customer Total Sale Amount .....</b>	<b>\$ 53,762.50</b>

Warranty: One Year, Parts & Labor  
 Delivery: Approximately 30 to 45 Days

Respectfully Submitted,  Rick Chapman, District Manager

# LANCASTER CITY COUNCIL

## Agenda Communication

March 11, 2013

Item 3

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**Consider a resolution authorizing the purchase of one (1) asphalt paver transport trailer through an Interlocal Agreement with BuyBoard (Contract 357-10) for an amount not to exceed \$7,461.00.**

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**This request supports the City Council 2012-2013 Policy Agenda.**

**Goal: Sound Infrastructure**

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### **Background**

The City of Lancaster Public Works and Development Services Department; Streets and Stormwater Divisions have the responsibility to maintain over 225 miles of street and roadways, as well as corresponding alleys of which the majority are asphalt. The asphalt paver purchased in 2008 was damaged in a vehicle accident when a City of Lancaster dump truck was rear ended by a motorist in October of 2012. The asphalt paver has been determined to be beyond repair and the model has been discontinued. The purchase of a replacement will require transport by trailer.

Purchase of an Interstate Trailer Inc. Model 12BST Asphalt Paver Trailer will enable transport the asphalt paver to various street locations in order to continue implementing the plan of street repairs and repaving. City staff obtained quotes from companies on the BuyBoard and staff inspected equipment to ensure quality equipment and competitive pricing.

### **Considerations**

- **Operational** –Delivery is expected four to six weeks; and training for operating equipment is included at delivery.
- **Legal** – The City of Lancaster maintains an Interlocal Agreement with the BuyBoard, a cooperative agency. Texas law authorizes cooperative agreements to help save time in developing specifications and duplications during the bid process.
- **Financial** – Funding is available in the Equipment Replacement Fund. Funds will be encumbered at the issuance of the purchase order.
- **Public Information** – There are no other public information requirements.

**Options/Alternatives**

1. City Council may approve the resolution as presented.
2. City Council may deny the resolution and direct staff.

**Recommendation**

Staff recommends that City Council approve the resolution as presented, authorizing the purchase from Interstate Trailers Inc. through the BuyBoard cooperative contract #357-10.

**Attachments**

Resolution  
BuyBoard Company Quote – Interstate Trailers Inc.

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**Submitted by:**  
Allen Carsner, Streets and Stormwater Superintendent  
Dawn Berry, Purchasing Agent

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, AUTHORIZING THE PURCHASE OF ONE (1) ASPHALT PAVER TRANSPORT TRAILER THROUGH AN INTERLOCAL AGREEMENT WITH BUYBOARD (CONTRACT 357-10) FOR AN AMOUNT NOT TO EXCEED \$7,461.00; AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ISSUE THE PURCHASE ORDER; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Lancaster has determined, after due consideration that it is in the best interest of the City of Lancaster to approve the purchase agreements with Interstate Trailers Inc. and

**WHEREAS**, the City of Lancaster shall fund this Agreement and shall provide payment upon the delivery and acceptance of equipment by City of Lancaster representatives, as outlined in the Agreements.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS:**

**SECTION 1.** That the City Council hereby approves the purchase of one (1) asphalt paver transport trailer from Interstate Trailers through a cooperative purchasing agreement with BuyBoard for a total amount not to exceed seven thousand four hundred sixty one dollars and no cents (\$7,461.00).

**SECTION 2.** That the City Manager or her designee of the City of Lancaster, Texas is hereby authorized to issue a purchase order.

**SECTION 3.** Any prior Resolution of the City Council in conflict with the provisions contained in this Resolution are hereby repealed and revoked.

**SECTION 4.** Should any part of this Resolution be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

**SECTION 5.** This Resolution shall become effective immediately from and after its passage, as the law and charter in such cases provide.

**DULY PASSED** and approved by the City Council of the City of Lancaster, Texas, on this the 11<sup>th</sup> day of March 2013.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Dolle K. Downe, City Secretary

\_\_\_\_\_  
Marcus E. Knight, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Robert E. Hager, City Attorney



Phone: 1-800-433-5384  
 Fax: 1-817-453-5445

**Salesman:** Mark Smith  
**Terms:** Net due 30 days  
**Delivery:** 8 weeks ARO.

**Quotation No:** BB #357-10-R-12BST  
**Date:** 2/25/2013

**Dealer:** City of Lancaster Texas

Phone: (972) 218-2304  
 Attn. Alan Carsner

**Texas BuyBoard Pricing - Contract #357-10-R**

**Interstate model 12BST**

General description:	12,000 lb. capacity tag-along trailer with beavertail & ramps.	Suspension:	Dexter multi-point spring with equalizers.
Load capacity:	12,000 lbs. at 55 M.P.H. (G.V.W.R. 16,575 lbs.)	Axles:	(2) Dexter 6,000 lb. capacity.
Overall length:	27'-3"	Brakes:	12" x 2" electric with integral break-away system.
Deck length:	20'-0" (16'-6" flat deck + 3'-6" beavertail)	Wheels:	8 hole steel disc.
Deck width:	8'-0"	Tires:	235/80R16, (E),
Deck height:	34-1/2" unloaded	Ramps:	58" x 21.5" traction with spring assist.
Frame construction:	Mainbeams: W12" x 16 lbs. per ft., grade 50 Hi-tensile. Crossmembers: 6" I-beam x 3.7 lbs per ft., run between mainrails on 24" centers.	Jack:	10,000 lb. top crank.
Decking:	2" nominal oak secured to crossmembers with 5/16" torque screws. 3/16" Diamond-plate from mainrails to perimeter frame.	Hitch:	4 position cast steel pintle eye, 1-5/8" stock, 2-7/8" I.D.
Headboard:	2" x 5" rectangular tube, full width of trailer.	Tie downs:	(6) heavy duty D-rings, 3 per side.
Standard paint:	Black acrylic enamel. (Optional colors available)	Lights:	12 volt DOT & ICC approved. All lights are sealed beam type and flush mounted in rubber grommets. Wiring is run in flexible neoprene jacket and modular in design. 7 way plug.

**Standard unit, dealer net: \$5,960.00**

**Factory Installed Options:**

Note: Optional equipment may change standard specifications.

- |   |          |  |                              |
|---|----------|--|------------------------------|
| <input type="checkbox"/> Spare tire & wheel                   | \$250.00 | <input type="checkbox"/> Additional deck length:           | _____ ft. @ \$289.00 per ft. |
| <input type="checkbox"/> Spare tire carrier:                  | \$163.00 | <input type="checkbox"/> Additional tie down rings:        | _____ @ \$40.00 each         |
| <input type="checkbox"/> Lockable tool box lid:               | \$205.00 | <input type="checkbox"/> 2-5/16" Ball coupler:             | \$79.00                      |
| <input type="checkbox"/> 12,000 lb. jack:                     | \$82.00  | <input checked="" type="checkbox"/> Vertical ramp storage: | \$132.00                     |
| <input type="checkbox"/> 3" safety rail:                      | \$447.00 |  |                              |
| <input checked="" type="checkbox"/> 25,000 lb., 2 speed jack: | \$289.00 |  |                              |

**NOTES:**

**Misc. options:**

- |  |                            |
|--|----------------------------|
| <input checked="" type="checkbox"/> 6' beavertail & 6' wood ramps w/paver tips:<br>(Paver Package) | <b>Price:</b><br>\$ 680.00 |
| <input type="checkbox"/>   |                            |
| <input type="checkbox"/>   |                            |

Quotes good for 30 days unless otherwise stated and do not incl. F.E.T., state taxes or licensing fees.

<b>Sub Total:</b>	7,061.00
<b>Freight:</b>	400.00
<b>Total net F.O.B. City of Lancaster:</b>	<b>\$ 7,461.00</b>

# LANCASTER CITY COUNCIL

## Agenda Communication

March 11, 2013

Item 4

---

**Consider a resolution authorizing the purchase of eight (8) police patrol vehicles (Chevrolet Tahoes) from Caldwell Country Chevrolet through an Interlocal Agreement with BuyBoard for an amount not to exceed \$277,590.00.**

---

**This request supports the City Council 2012-2013 Policy Agenda.**

**Goal: Sound Infrastructure**

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### **Background**

To prevent unexpected breakdowns at critical times, the City needs to purchase new patrol vehicles. These units will replace older Ford Crown Victoria patrol cars. This purchase is in accordance with our equipment replacement plan and will help protect the residents and businesses of Lancaster.

Quotes were requested from the cooperative agencies throughout the State. Three vendors responded. The quote from Caldwell Country is the lowest responsible vendor.

### **Considerations**

- **Operational** – Approval of this purchase will provide staff with equipment that will increase productivity by decreasing downtime.
- **Legal** – The City maintains an executed Interlocal Agreement with The BuyBoard, a cooperative agency. Texas law authorizes cooperative agreements to help save time in developing specifications and duplication during the bid process.
- **Financial** – Funding is available in the Equipment Replacement Fund.
- **Public Information** – There are no public information requirements.

### **Options/Alternatives**

1. Council may approve the resolution.
2. Council may deny the resolution.

**Recommendation**

Staff recommends authorizing the purchase from Caldwell Country Chevrolet.

**Attachments**

- Resolution
  - Price Quote
  - Tab Sheet
- 

**Submitted by:**

Larry W. Flatt, Chief of Police

**RESOLUTION NO. 2013-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, AUTHORIZING THE PURCHASE OF EIGHT (8) POLICE CHEVROLET TAHOES FROM CALDWELL COUNTRY CHEVROLET THROUGH AN INTERLOCAL AGREEMENT WITH THE BUYBOARD FOR AN AMOUNT NOT TO EXCEED \$277,590.00; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council desires to purchase the new police vehicles and utilize the BuyBoard's Interlocal contract with Caldwell Country Chevrolet.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, THAT:**

**SECTION 1.** The City Council approves the purchase of eight (8) police vehicles from Caldwell Country Chevrolet through an interlocal agreement with The BuyBoard in the amount not to exceed two hundred seventy seven thousand five hundred ninety dollars and no cents (\$277,590.00) a copy of which is attached hereto and incorporated herein as Exhibit A.

**SECTION 2.** The City Manager or designee is authorized to issue a purchase order.

**SECTION 3.** Any prior Resolution of the City Council in conflict with the provisions contained in this Resolution are hereby repealed and revoked.

**SECTION 4.** Should any part of this Resolution be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

**SECTION 5.** This Resolution shall take effect immediately from and after its passage, and it is duly resolved.

**DULY PASSED** and approved by the City Council of the City of Lancaster, Texas, on this the 11<sup>th</sup> day of March 2013.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Dolle K. Downe, City Secretary

\_\_\_\_\_  
Marcus E. Knight, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Robert E. Hager, City Attorney

QUOTE# 001A/7&1

CONTRACT PRICING WORKSHEET

End User: CITY OF LANCASTER	Contractor: CALDWELL COUNTRY
Contact Name: DAWN BERRY	CALDWELL COUNTRY
Email: DBERRY@LANCASTER-TX.COM	Prepared By: Averyt Knapp
Phone #: 972-218-1329	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 800-299-7283 or 979-567-6116
Location City: LANCASTER, TX	Fax #: 979-567-0853
Date Prepared: FEBRUARY 27, 2013	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #358-10	Tax ID # 14-1856872
Product Description: 2013 CHEVROLET TAHOE PPV CC10706	

A Base Price & Options:	\$34,648.75
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B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	EIGHT UNITS (8)- LH SPOTLIGHT-LED PAR46, DAYTIME RUNNING LIGHTS DELETE, INOP REAR WINDOWS SWITCHES, INOP REAR DOOR LOCKS, INOP REAR DOOR HANDLES, CONTENT THEFT DISABLE, DISABLE AUTO LOCK WHEN SHIFT TO DRIVE, SEVEN UNITS (7)- INNER EDGE W/TAKEDOWNS I13UF8, SIREN W/LIGHT CONTROL 295SLSA6, 2-SPEAKER W/BRACKET SA314B, 5-M4J/M4 SPLIT RED/BLUE 2 SIDE OF PB, 2 SIDE OF LP, 1 TRIR HITCH, 2-DUAL AVENGER W/BRACKETS AVN2RB, MIRROR BEAMS SPLIT RED/BLUE MBPS07JJ, WIGWAGS, SSFPOS16, OUTER EDGE OE13UR8, PUSH BUMPER PB57T1, 16" CONSOLE W/FLOORPLATE, ARMREST & CUPHOLDER PKG-CON-114, GRAPHICS, UPR-M, C-3329-UNV, C-UMM-101, C-MM-201, C-MM-301 HAVIS, HAVIS CHARGE GUARD CG-X, PARTITION W/LOW EXT & RECESS PANEL PRO GUARD, REAR MOLDED				

	SEAT W/POLY CARB WINDOW BARRIER (PRO GUARD), REAR WINDOW BARRIERS WB57NPT07, DUAL GUNRACK G7210, WINDOW TINT, DOME LIGHT RED/WHITE ECVDMLT00, 8 LAMP DOMINATOR RED/BLUE DP844000, 8-VTX609 4-RED/2-BLUE (RED TAILLIGHT LENSES, BLUE-BACK-UP LENSES (1)R(1)B TURN SIGNAL FRONT, 4-LINZ6 -(2) LINZ6-R, (2)LINZ6-B FOR RUNNING BOARDS, TOTAL INSTALL INCLUDING EQUIPMENT AND CUSTOMER SUPPLIE VIDEO, RADIO, RADAR, MDC (ALL PER SPEC & JAN 8 CLARIFICATION)				
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY	
		INCL		PO BOX 27	
				CALDWELL, TEXAS 77836	
Subtotal B					INCL
C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc...)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$34,648.75
X	Quantity Ordered				8
Subtotal E					\$277,190
F Non-Equipment Charges (Trade-In, Warranty, Etc...)					
	BUY BOARD				\$400
G. Color of Vehicle: BLACK					
H. Total Purchase Price (E+F)					\$277,590

## Equipment Replacement Quotes

### Police Vehicles 2013

	Caldwell County Chevrolet HGAC	Caldwell County Chevrolet BuyBoard	Defender Supply Tarrant Co.
Vehicle Price	\$36,452.00	\$34,648.75	\$35,655.72
Quantity	8	8	8
Sub Total	\$291,616.00	\$277,190.00	\$285,245.76
Fee	\$600.00	\$400.00	\$0.00
Total	\$292,216.00	\$277,590.00	\$285,245.76

# LANCASTER CITY COUNCIL

## Agenda Communication

March 11, 2013

Item 5

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**Consider a resolution authorizing the purchase of seven (7) Motorola MW810 Mobile Workstations from Motorola Solutions through an Interlocal Agreement with Houston Galveston Area Council (HGAC) for an amount not to exceed \$37,349.20.**

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**This request supports the City Council 2012-2013 Policy Agenda.**

**Goal: Sound Infrastructure**

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### **Background**

In order to follow the equipment replacement plan and prevent unexpected breakdowns at critical times the city needs to purchase these workstations to equip the new patrol vehicles. The mobile computers will be placed in the new patrol vehicles to replace outdated mobile computers that are in patrol vehicles that will be removed from service. This purchase will help protect the residents and businesses of Lancaster.

### **Considerations**

- **Operational** – Approval of this purchase will provide staff with working equipment that will in turn increase productivity by decreasing downtime.
- **Legal** – The City maintains an executed Interlocal Agreement with the Houston Galveston Area Council (HGAC), a cooperative agency. Texas law authorizes cooperative agreements to help save time in developing specifications and duplication during the bid process.
- **Financial** – Funding is available in the Equipment Replacement Fund.
- **Public Information** – There are no public information requirements.

### **Options/Alternatives**

1. Council may approve this resolution.
2. Council may deny this resolution.

### **Recommendation**

Staff recommends authorizing the purchase from Motorola Solutions.

**Attachments**

- Resolution
  - Motorola Solutions Quote
- 

**Submitted by:**  
Larry W. Flatt, Police Chief

**RESOLUTION NO. 2013-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, AUTHORIZING THE PURCHASE OF SEVEN (7) MOTOROLA MW810 WORKSTATIONS FROM MOTOROLA SOLUTIONS THROUGH AN INTERLOCAL AGREEMENT WITH HOUSTON GALVESTON AREA COUNCIL (HGAC) FOR AN AMOUNT NOT TO EXCEED \$37,349.20; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council desires to purchase the new mobile workstations and utilize the HGAC contract with Motorola Solutions.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, THAT:**

**SECTION 1.** The City Council approves the purchase of seven (7) mobile workstations from Motorola Solutions through an interlocal agreement with Houston Galveston Area Council in the amount not to exceed thirty seven thousand three hundred and forty nine dollars and twenty cents (\$37,349.20) a copy of which is attached hereto and incorporated herein as Exhibit A.

**SECTION 2.** The City Manager or designee is authorized to issue a purchase order.

**SECTION 3.** Any prior Resolution of the City Council in conflict with the provisions contained in this Resolution are hereby repealed and revoked.

**SECTION 4.** Should any part of this Resolution be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

**SECTION 5.** This Resolution shall take effect immediately from and after its passage, and it is duly resolved.

**DULY PASSED** and approved by the City Council of the City of Lancaster, Texas, on this the 11<sup>th</sup> day of March 2013.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Dolle K. Downe, City Secretary

\_\_\_\_\_  
Marcus E. Knight, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Robert E. Hager, City Attorney

	Last Update:	MW810 Mobile Workstation (F5218A) Release 2.0 (R2.0) Configurator						HGAC DISCOUNT		
	7-Jun-12							22.0%		
Related to	Model Number	Description	APC	Unit List Price (NSBD) RO1	Qty	Total List Price (NSBD)	HGAC Discount 22%	Unit NSAD	Total Extended Price (NSAD)	
	<b>MAIN MODEL (Must Select)</b>									
CPU	F5218A	MW810 MOBILE WORKSTATION CPU,R2.X	736	\$2,595.00	7	\$18,165.00	22.0%	\$2,024.10	\$14,168.70	
	<b>OPTIONS</b>									
	<b>Mounting Trunnion (Deletes)</b>									
CPU	V284BE	DEL: CPU MOUNTING TRUNNION, MW810	736	-\$25.00	0		22.0%	(\$19.50)		
	<b>Expansion Board Options (Must Select One)</b>									
CPU	VA00013AA	NO I/O EXPANSION BOARD,R2.X	736	\$0.00	7	\$0.00	22.0%	\$0.00	\$0.00	
CPU	VA00082AA	SERIAL & USB I/O EXP BOARD,R2.X	736	\$250.00	0		22.0%	\$195.00		
CPU	VA00079AA	COMM & VIDEO I/O EXPANSION BOARD,R2.X	736	\$350.00	0		22.0%	\$273.00		
CPU	VA00737AA	ALPR I/O EXPANSION BOARD,R2.X	736	\$795.00	0		22.0%	\$620.10		
	<b>Processor Options (Must Select One)</b>				0					
CPU	VA00738AA	INTEL i7-3610QE, IVY BRIDGE QUAD CORE I7	736	\$500.00	0		22.0%	\$390.00		
CPU	VA00739AA	INTEL i5-3610ME, IVY BRIDGE DUAL CORE I5	736	\$0.00	7	\$0.00	22.0%	\$0.00	\$0.00	
CPU	VA00740AA	INTEL CELERON B810E, SANDY BRIDGE	736	-\$100.00	0		22.0%	(\$78.00)		
	<b>Operating System Options (Must Select One)</b>									
CPU	VA00822AA	WIN 7 PRO 32BIT OS	736	\$250.00	7	\$1,750.00	22.0%	\$195.00	\$1,365.00	
CPU	VA00821AA	WIN 7 PRO 64BIT OS	736	\$250.00	0		22.0%	\$195.00		
	<b>Hard Drive and Solid State Disk Options (Select One)</b>									
CPU	VA00842AA	HARD DISK,500GB	736	\$0.00	0		22.0%	\$0.00		
CPU	VA00751AA	SOLID STATE DISK,256GB	736	\$595.00	7	\$4,165.00	22.0%	\$464.10	\$3,248.70	
CPU	VA00747AA	MSATA ON BOARD,64GB	736	\$195.00	0		22.0%	\$152.10		
CPU	VA00798AA	EMPTY CPU COMPARTMENT ONLY, NO HDD/SSD	736	-\$295.00	0		22.0%	(\$230.10)		
	<b>Memory Options (Must Select One)</b>									
CPU	VA00762AA	4GB,DDR3, 1600MHZ SINGLE SLOT	736	\$0.00	7	\$0.00	22.0%	\$0.00	\$0.00	
CPU	VA00763AA	8GB,DDR3, 1600MHZ DUAL SLOT	736	\$295.00	0		22.0%	\$230.10		
	<b>Bluetooth Option</b>									
Display	VA00017AB	BLUETOOTH COMMUNICATION	736	\$70.00	0		22.0%	\$54.60		
	<b>Smart Card Reader Option</b>									
Display	VA00471AA	SMART CARD READER	736	\$195.00	7	\$1,365.00	22.0%	\$152.10	\$1,064.70	
	<b>MW810 8.4" Display Option</b>									

Display	V739AC	DISP. 8.4" SVGA 800NIT TOUCHSCREEN	736	\$1,795.00	0		22.0%	\$1,400.10	
<b>MW810 12.1"R2.0 Display Std. Brightness Options</b>									
Display	VA00795AA	12.1"XGA 500NIT DISPLAY,60 PIN,US REG LBL	736	\$1,395.00	0		22.0%	\$1,088.10	
<b>MW810 12.1"R2.0 Display High. Brightness Options</b>									
Display	VA00796AA	12.1"XGA 1500NIT DISPLAY,60 PIN,US REG LBL	736	\$2,095.00	7	\$14,665.00	22.0%	\$1,634.10	\$11,438.70
<b>Cables CPU PORT (60 Pin), DVI to MW810 12.1" Display R2.0 (60 Pin) (May Select One )</b>									
CPU&Display	VA00846AA	1.5M(4.9FT) MW810 CPU-DISP.CBL,60/60,DVI	736	\$95.00	0		22.0%	\$74.10	
CPU&Display	VA00843AA	3.0M(9.8FT) MW810 CPU-DISP.CBL,60/60,DVI	736	\$110.00	7	\$770.00	22.0%	\$85.80	\$600.60
CPU&Display	VA00845AA	5.0M(16.4FT) MW810 CPU-DISP.CBL,60/60,DVI	736	\$130.00	0		22.0%	\$101.40	
<b>Adaptor Cable, CPU2.0 (60pin) to R1.X Display (50pin)</b>									
CPU	V649AF	0.2M(0.66FT) ADAPTOR CBL CPU R2.0-DISP. R1.X,60/50	736	\$95.00	0		22.0%	\$74.10	
<b>Adaptor Cable, CPU2.0 (60pin) to R1.X Display (36pin)</b>									
CPU	V648AF	0.2M(0.66FT) ADAPTOR CBL CPU R2.0-DISP. R1.X,60/36	736	\$95.00	0		22.0%	\$74.10	
<b>Cables RGB,CPU (36pin) TO 8.4" R1.2 (50Pin) Options</b>									
Diplay	VA00073AB	3.5M(11.5FT)36PIN CPU-50PIN 8.4" DISP.RGB,RIGHTSIDE-DRIVING	736	\$80.00	0		22.0%	\$62.40	
Diplay	VA00074AB	5.0M(16.4FT)36PIN CPU-50PIN 8.4" DISP-RGB,RIGHTSIDE-DRIVING	736	\$95.00	0		22.0%	\$74.10	
Diplay	VA00488AA	5.0M(16.4FT)36PIN CPU-50PIN 8.4" DISP-,RGB,LEFTSIDE- DRIVING	736	\$95.00	0		22.0%	\$74.10	
<b>Cables DVI,CPU (50pin) TO 8.4" R1.2 (50Pin) Options</b>									
Diplay	VA00486AA	3.5M(11.5FT)50PIN CPU-50PIN 8.4" DISP.DVI,RIGHTSIDE-DRIVING	736	\$80.00	0		22.0%	\$62.40	
Diplay	VA00487AA	5.0M(16.4FT)50PIN CPU-50PIN 8.4" DISP.DVI,RIGHTSIDE-DRIVING	736	\$95.00	0		22.0%	\$74.10	
Diplay	VA00489AA	5.0M(16.4FT)50PIN CPU-50PIN 8.4" DISP.DVI,LEFTSIDE-DRIVING	736	\$95.00	0		22.0%	\$74.10	
<b>SPLITTER CABLE OPTIONS</b>									
CPU	VA00086AA	CABLE, SPLITTER CPU SIDE TO 3rd PARTY DISPLAY	736	\$150.00	0		22.0%	\$117.00	
Display	VA00081AA	CABLE, SPLITTER DISPLAY SIDE TO 3rd PARTY CPU	736	\$150.00	0		22.0%	\$117.00	
CPU	VA00078AA	CABLE, SPLITTER, ALPR	736	\$195.00	0		22.0%	\$152.10	
<b>Keyboard Options (May Select One)</b>									

CPU	VA00840AA	KEYBOARD,US	736	\$355.00	7	\$2,485.00	22.0%	\$276.90	\$1,938.30
CPU	VA00839AA	KEYBOARD,UK	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00834AA	KEYBOARD,French Canadian	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00832AA	KEYBOARD,French	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00824AA	KEYBOARD,German	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00825AA	KEYBOARD,Cyrilic / English	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00826AA	KEYBOARD,Swedish	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00827AA	KEYBOARD,Turkish / English	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00828AA	KEYBOARD,Czech	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00829AA	KEYBOARD,ARABIC/ENGLISH	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00833AA	KEYBOARD,BELGIAN/FRANCH	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00830AA	KEYBOARD,SPANISH	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00831AA	KEYBOARD,ITALIAN	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00838AA	KEYBOARD,CANADIAN FR QUEBEC	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00837AA	KEYBOARD,Chinese	736	\$355.00	0		22.0%	\$276.90	
CPU	VA00836AA	KEYBOARD,Hebrew	736	\$355.00	0		22.0%	\$276.90	
<b>GPS Receivers (May Select One)</b>									
CPU	VA00671AA	LASSEN IQ GPS RECEIVER,NO ANT.	736	\$320.00	0		22.0%	\$249.60	
CPU	VA00799AA	R2.0 DEAD RECKONING GPS MODULE,NO ANT.	736	\$365.00	0		22.0%	\$284.70	
CPU	VA00764AA	GPS SIRF IV,NO ANT.	736	\$295.00	0		22.0%	\$230.10	
<b>Internal WLAN Radio Option</b>									
CPU	VA00806AA	WLAN,802.11A/G/N,INTEL6300,3ANT. CONN, NO ANT.	736	\$195.00	7	\$1,365.00	22.0%	\$152.10	\$1,064.70
<b>Internal WAN RADIO OPTIONS</b>									
CPU	VA00800AA	WAN1, GOBI5K, REST OF THE WORLD, NO ANT.	736	FUTURE					
CPU	VA00807AA	WAN1, GOBI5K, NO ANT. (SPRINT) NO ANT.	736	FUTURE					
CPU	VA00809AA	WAN1, GOBI5K, NO ANT. (VRZN) NO ANT.	736	FUTURE					
CPU	VA00808AA	WAN1, GOBI5K, NO ANT. (AT&T) NO ANT.	736	FUTURE					
CPU	VA00801AA	WAN1, SIERRA MC8795V, AUSTRALIA, NO Ant.	736	\$295.00	0		22.0%	\$230.10	
CPU	VA00802AA	WAN1, SIERRA MC7710, LTE EUROPE, NO Ant.	736	\$495.00	0		22.0%	\$386.10	
CPU	VA00803AA	WAN1, SIERRA MC7700, AT&T, NO ANT.	736	\$495.00	0		22.0%	\$386.10	
CPU	VA00804AA	WAN1, SIERRA MC7750, VERIZON,NO ANT.	736	\$495.00	0		22.0%	\$386.10	
CPU	VA00805AA	WAN2 MOTOROLA LE57,BAND14,NO ANT	736	FUTURE					
<b>WAN Radio-Ready Options</b>									
CPU	VA00083AA	WAN1 WAN2 RADIO-READY, NO ANT.,WITH GPS PURC	736	\$95.00	0		22.0%	\$74.10	
CPU	VA00084AA	WAN1 WAN2 RADIO-READY, NO ANT.,WITHOUT GPS P	736	\$195.00	0		22.0%	\$152.10	
CPU	VA00085AA	WAN2 RADIO-READY, NO ANT., WITH WAN1 PURCHAS	736	\$95.00	0		22.0%	\$74.10	

	VA00854AA	INT: RADIO BOARD ONLY	736	internal option	0				
<b>Antenna Options</b>									
CPU	VA00817AA	WLAN ANT., 3X3 MIMO, 12FT	736	\$225.00	0		22.0%	\$175.50	
CPU	VA00812AA	WLAN ANT, 1X1 SHARKFIN, 12FT	736	\$130.00	7	\$910.00	22.0%	\$101.40	\$709.80
CPU	VA00816AA	GPS, ANTENNA (PCTEL)	736	\$130.00	0		22.0%	\$101.40	
CPU	VA00855AA	GPS, ANTENNA (AMP)	736	\$95.00	0		22.0%	\$74.10	
CPU	VA00823AA	WAN1 SIERRA MC7750 (VZ) MAIN/ DIVERSITY	736	\$150.00	0		22.0%	\$117.00	
CPU	VA00088AA	WAN1 SIERRA MC7700 (ATT) MAIN/ DIVERSITY	736	\$150.00	0		22.0%	\$117.00	
CPU	VA00087AA	WAN1 SIERRA MC7710 (ROW) MAIN/ DIVERSITY	736	\$150.00	0		22.0%	\$117.00	
CPU	VA00814AA	WWAN2 LE57 COMBO MAIN	736	\$150.00					
CPU	VA00813AA	WWAN2 LE57 DIVERSITY	736	\$130.00					
<b>Internal Factory Packing Options</b>									
CPU	V615AF	IN: PACKING, MW810	736	\$0.00	0		22.0%	\$0.00	
CPU	V264AB	IN: PACKING, CPU ONLY	736	\$0.00	0		22.0%	\$0.00	
<b>Internal Factory Trunnion Mounting Options</b>									
CPU	V056AT	TRUNNION MOUNTING	736	\$0.00	0		22.0%	\$0.00	
<b>Internal Factory CPU Regulatory Label Options</b>									
CPU	VA00047AQ	LABEL REGULATORY (UL&FCC) MW810,US	736	\$0.00	0		22.0%	\$0.00	
CPU	VA00047AR	LABEL REGULATORY (UL&FCC) MW810,EUR	736	\$0.00	0		22.0%	\$0.00	
<b>Internal Factory Display Regulatory Label Options</b>									
Display	VA00317AI	INT:REGULATORY LABEL,12.1" DISP. STD BR R2.0, US	736	\$0.00	0		22.0%	\$0.00	
Display	VA00317AJ	INT:REGULATORY LABEL,12.1" DISP. W/BT,STD BR R2	736	\$0.00	0		22.0%	\$0.00	
Display	VA00318AJ	INT:REGULATORY LABEL,12.1" DISP. HIGH BR,R2.0, US	736	\$0.00	0		22.0%	\$0.00	
Display	VA00318AI	INT:REGULATORY LABEL,12.1" DISP. HIGH BR,W/BT, R	736	\$0.00	0		22.0%	\$0.00	
Display	VA00317AD	INT:REGULATORY LABEL,8.4" DISP. R2.0, US	736	\$0.00	0		22.0%	\$0.00	
Display	VA00318AD	INT:REGULATORY LABEL,8.4" DISP. R2.0, EUR	736	\$0.00	0		22.0%	\$0.00	
<b>EXTENDED SERVICE PLAN OPTIONS, US</b>									
CPU	VA00850AA	1-YR REPAIR SERVICE ADVANTAGE, MW810 R2.X	185	\$250.00	7			\$250.00	\$1,750.00
CPU	VA00849AA	2-YR REPAIR SERVICE ADVANTAGE, MW810 R2.X	185	\$500.00	0			\$500.00	
CPU	VA00848AA	3-YR REPAIR SERVICE ADVANTAGE, MW810 R2.X	185	\$750.00					
<b>TOTAL</b>									<b>\$37,349.20</b>

# LANCASTER CITY COUNCIL

## Agenda Communication

March 11, 2013

Item 6

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**Discuss and consider appointments to the Planning and Zoning Commission and the Library Advisory Board.**

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This request supports the City Council 2012-2013 Policy Agenda.

**Goal: Civic engagement**

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### **Background**

Currently the City has the following vacancies on boards/commissions:

		<u>Term expires</u>
Planning and Zoning Commission	regular member	2013
Library Advisory Board	regular member	2013

### **Considerations**

We had very few applications remaining on hand from annual appointments in August 2012 that expressed interest in either the Planning and Zoning Commission or the Library Advisory Board.

Due to the limited number of applications on hand, we have recruited for board and commission applicants since late January through a number of resources including the website, Lancaster Live, the Lancaster Connection, the City's social sites and a press release. We received four additional applications for P&Z. One of those new applicants also asked to be considered for the Library Advisory Board. A spreadsheet of applicants is attached.

### **Options/Alternatives**

Council may choose to:

1. Make one or both appointments from applications on hand or new applications.
2. Leave one or both vacancies unfilled at this time.

It is in the best interest of the boards to operate with full membership as soon as is practical.

**Recommendation**

Board and Commission appointments are solely at Council's discretion.

**Attachments**

- Spreadsheet of applicants
  - Applications
- 

**Submitted by:**

Dolle K. Downe, City Secretary

## Boards and Commissions Applicants March 2013



Applicants	Airport	PSAB	HLPC	Library	ZBA	LEDC	P&Z	Parks/4B	Animal SAB	Comments
Barnett Jr., Tom							1			<i>new applicant</i>
Burrell, Philicia						2	1	3		<i>new applicant</i>
Nichols, Roosevelt							1			<i>2012 applicant</i>
Slaughter, Marcus				1			1			<i>new applicant</i>
Smith, Arlandre R.	3			1				2		<i>2012 applicant</i>
Walker, Frankie Renee							1			<i>new applicant</i>
Weeks, Donald J.					2		1			<i>2012 applicant</i>

*updated 3-6-2013*



City of Lancaster, Texas  
Boards and Commissions  
Application



Name: Tom Barnett Jr. Date: 2-1-2013

Address: 803 E. 3rd St. Lancaster, Tex Zip: 75146

Home Phone: 972-227-1959 Work/Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Length of residency: 40+

Occupation: \_\_\_\_\_

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. PLANNING + ZONING
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES  NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

I served as a member and chair of Planning and Zoning, thus, I feel that I may be able to now assist with business of the Board

To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.

Applications are always welcome as vacancies may occur throughout the year.

Signature Tom Barnett Jr. Date 2-1-2013

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Received by: _____	Office Use Only Date: _____
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**City of Lancaster, Texas  
Boards and Commissions  
Application**



Name: Burrell, Philicia R. Date: 2-18-2013  
 Address: 1506 Becky Lane Zip: 75134  
 Home Phone: 972.227.0581 Work/Cell Phone: 469.879.7788  
 Email Address: queenamina09@gmail.com Length of residency: 13 yrs  
 Occupation: Instructional Aide III

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. Planning and Zoning Commission
2. Lancaster Economic Development Corp.
3. Parks and Recreation Advisory Board

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES

NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

Retired from Tx Dept. Criminal Justice

*To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.*

Applications are always welcome as vacancies may occur throughout the year.

Signature P.M. Burrell Date 2/18/2013

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Received by: <u>dd</u>	Office Use Only Date: <u>RECEIVED FEB 25 2013</u>
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City of Lancaster, Texas  
Boards and Commissions  
Application



Name: Roosevelt Nichols Date: 7-28-19  
 Address: 2318 Montclair Lancaster TX Zip: 75146  
 Home Phone: 9-227-0619 Work/Cell Phone: 469-358-8739  
 Email Address: NICK0420@SBCSIOhale.net length of residency: 26 Ys  
 Occupation: \_\_\_\_\_

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. P&Z / Planning and Zoning Commission
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES

NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

comprehensive plan steering committee

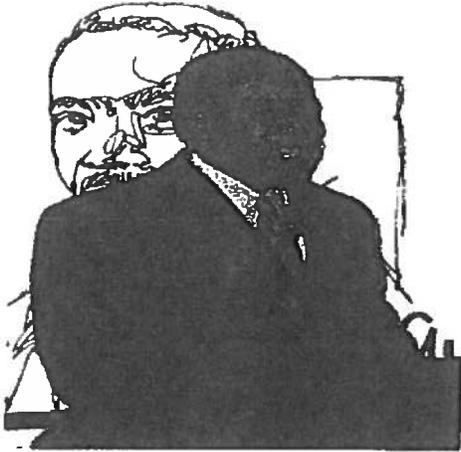
To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.

Applications are always welcome as vacancies may occur throughout the year.

Signature Roosevelt Nichols Date 7-28-19

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Received by: AAA Office Use Only Date: 7-30-19



Roosevelt Nichols  
2318 Montclair  
Lancaster, Texas 75146  
(972)227-0619 or (469) 358-8722  
Nick0420@sbcglobal.net

**Personal:**

Residence: Twenty-six years resident of Lancaster, Texas

**Educational Background**

Norfolk State University, Norfolk, Virginia:

Bachelor of Arts in Business Administration and Marketing

Cedar Valley Community College, Principles Management

Various Continuing Education Courses

**Professional Credentials**

Nichols Mobile African American History Museum

Nichols Transportation Company

Forty hours of Special Event Certification Training

Certified Mediator in Personal Property and Multi-Cultural Conflict Resolution/Grievance

**Museum Certification:**

Administration (A): Human Resource, Legal Issues, Operations, Budgeting, Governance, by laws, Mission, Board Development, Ethics.

Resource Development (E): Public Relations, Development, Membership, Marketing.

Exhibitions (E): Curation, Installation, Evaluation, Labels, Gallery Guides, Object Mounting, Furnishing Plans for Historic Houses, Interpretation

**Military Background**

U.S. Navy (Honorable)

Vietnam ERA Veteran

**Special Affiliations**

**32nd Degree Mason**

**National Rifle Association**

**Lancaster Chambers of Commerce**

**Dallas Black Chambers of Commerce**

**Civic and Community Based Experience for City of Lancaster**

- Organized and served as coordinator for Millbrook Neighborhood Crime Watch Committee
- President of the Millbrook Homeowners Association since 1993 to current.
- Chaired the committee that sponsor the culture celebration event for Cinco De Mayo, Juneteenth and Fourth of July celebration (1997 to 1999)
- Recognized as one of the thirteenth most influential people in the City of Lancaster by Today's Newspaper, February 1998
- Member of the Charter Review Committee, 1999 and 2002
- Organized and chaired a committee that sponsor The Armed Forces Day support and pray for our troops 2002.
- Help organized and chaired Lancaster Human Relations Commission served four years
- Served as a member of a Regional and Urban Design Assistance Team Steering Committee in Lancaster, Texas after the tornado that destroyed downtown area of Lancaster.
- Received numerous hours of Sensitivity Training
- Served on the Comprehensive Plan Steering Committee for Lancaster, TX (2003 & 2004)
- Dallas County Election Judge for four years
- Received Trailblazer Award at the at the 1999 Juneteenth Celebrations
- Rosa Parks Millbrook Campus Improvement Committee, 1997 and 1998
- Leading advocate of changing name of the Millbrook Elementary to Rosa Parks -Millbrook Elementary. I met with Mrs. Rosa parks to obtain permission to re-name Millbrook Elementary School in her honor.
- Airport Advisor Board (2005 & 2006)
- Former Lancaster High School Cheerleader Booster Club President
- Present Board member of the Lancaster Historical Society (2007-2008)
- Lancaster independence School District Improvement Council 2006
- Founder and President of Lancaster Martin Luther King, Jr. Foundation and parade Committee since 2003.
- Served on the Keep Lancaster Beautiful Committee
- Member of Texas Association of Museum and North Texas Association Museum
- Lancaster Lions Club



# City of Lancaster, Texas Boards and Commissions Application



Name: Marcus Slaughter Date: 4 Feb 2013  
 Address: 1323 Kentucky Ave Zip: 75134  
 Home Phone: \_\_\_\_\_ Work/Cell Phone: 214 546 6586  
 Email Address: marcus\_slaughter@hotmail.com Length of residency: 5 yrs  
 Occupation: Teacher/Mentor

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. Planning and Zoning Commission
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES

NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

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*To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.*

Applications are always welcome as vacancies may occur throughout the year.

Signature  Date 4 Feb 2013

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Office Use Only	
Received by _____	Date _____



# City of Lancaster, Texas Boards and Commissions Application



Name: Marcus Slaughter Date: 4 Feb 2013  
 Address: 1323 Kentucky Ave Zip: 75134  
 Home Phone: \_\_\_\_\_ Work/Cell Phone: 214 946 6586  
 Email Address: marcus\_slaughter@hotmail.com Length of residency: 5 years  
 Occupation: Teacher / Mentor

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. Library Advisory Board
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES

NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

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*To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.*

Applications are always welcome as vacancies may occur throughout the year.

Signature  Date 4 Feb 2013

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Office Use Only	
Received by _____	Date _____



City of Lancaster, Texas  
Boards and Commissions  
Application



Name: Arlandra R. Smith Date: 5-2-12  
 Address: 609 W 8th St Lancaster, Tx Zip: 75146  
 Home Phone: 972-218-5852 Work/Cell Phone: 972-289-4475 Primary  
 Email Address: arlandrasmith18@gmail.com Length of residency: 4 yrs  
 Occupation: Self employed

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. Library advisory Board
2. LRDC - 4B Sales Tax
3. Airport Adv. Board

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES

NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

tax paying citizen the cares, I'm always @ the library I know their strengths & weakness, I work @ the airport (Love Field) for 5 yrs as a customer serv. specialist I @ work with air force one + 2 sec. serv. and military  
 To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.

Applications are always welcome as vacancies may occur throughout the year.

Signature: [Signature] Date: 5-2-12

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Office Use Only  
 Received by: [Signature] Date: [Signature]

RECEIVED MAY 02 2012



City of Lancaster, Texas  
Boards and Commissions  
Application



Name: Frankie Renee' Date: 2/25/13

Address: 1534 Kensington Place Zip: 75134

Home Phone: 214-809-4084 Work/Cell Phone: 214-809-4084

Email Address: texaswalker Length of residency: 8yrs,

Occupation: Realtor and MCE Instructor

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. Planning & Zoning
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES  NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

See Attached

*To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.*

Applications are always welcome as vacancies may occur throughout the year.

Signature [Signature] Date 2/25/13

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Received by: <u>dd</u>	Office Use Only Date: <u>3-6-13</u>
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**FRANKIE RENEE' WALKER**

214-809-4084  
texaswalker2014@gmail.com

**WORK EXPERIENCE**

**LICENSE REALTOR**

**Great Real Estate, Inc.,** Grapevine, Texas

March 2009 – Present

Rent, buy, or sell property for clients. Perform duties such as study property listings, interview prospective clients, accompany clients to property for showers. Discuss conditions of sale and draw up real estate contract. Includes agents who represent buyers.

Batched payments for posting to customers' accounts, tracked expenses of legal and appraisal bad debts, determined cost per square foot for real estate; developed charts for analysis and tracking; and completed special projects.

**Office Manager**, assistant to the Broker in the daily real estate day to day activities within the office. Such as dispersing information and supervising staff. I am responsible for training new agents, explaining compensation benefits.

**Approved Apartment Locator** in the Texas area. I have 20 plus years of Real Estate experience.

**Certification: Short Sale and Foreclosure Resource (SFR)**

**Texas Certified Leasing Specialist (TCLS)**

**Texas Certified Leasing Property Manager (TCLPM)**

**Texas Real Estate Commission (TREC) MCE Instructor**

**Merchandising Representative**

**News America Marketing,** Fort Worth, Texas

December 2001- June 10, 2011

Assisted in the execution of clients' requirements in retail stores, objectives were realized by following program guidelines, reporting, and building productive in-store relationships.

Participates in routing, counting and inspecting items that needed to be put on displayed or returned. Communicated with Territory Manager as requested on an on-going basis training new staff on operation process in their local store. Instructed retail management in regards to product pricing, quantity, and displaying of merchandise. Due to job performance was placed me in the position of **Field Trainer** for new hires.

**Administrator**

**Church of the Living God,** Dallas, Texas

April 1997 – July 2008

Senior Pastor modest congregation was responsible for oversight of all church operations and staff. Prepare and deliver weekly sermons and/or in-depth instructional training. Review and approve budgets and various financial reports; responsible for providing and conducting training classes; function as facilitator or moderator at various events such as workshops and conferences; officiate weddings, funerals and other ministerial events. Greeted guest provided support and encouragement, developed and managed a food pantry. Implemented new members class, design the manual for this class it was a week program.



# Boards and Commissions

## City of Lancaster, Texas Boards and Commissions Application



Name: Donald J. Weeks Date: Aug. 3, 2012  
 Address: 112 - W. 7<sup>th</sup> ST. Lancaster, TX. Zip: 75146  
 Home Phone: 214 274-6787 Work/Cell Phone: same  
 Email Address: None Length of residency: 11-years  
 Occupation: Retired

Please list the Boards/Commissions/Corporations you wish to serve on in order of preference.

1. CITY OF LANCASTER COUNCIL BOARD
2. PLANNING AND ZONING COMMISSION
3. ZONING BOARD OF ADJUSTMENT

Have you ever served as a member of any Lancaster boards, commissions, or committees?

YES

NO

List any particular qualifications you feel would be beneficial to serving on any particular board or commission. You may also attach additional sheets as well as a resume.

I Have been working hard all my life, I am 73 year's old, and I am a VETERAN for 7-year's I was in THE US ARMY!.. (I would like to see Lancaster Grow!..)

To be an effective member of a Board or Commission, you must be willing to attend and participate in all scheduled meetings.

**For consideration during the annual appointment process, please submit your application by August 13, 2012.**

Applications are always welcome as vacancies may occur throughout the year.

Signature Donald J. Weeks Date Aug. 3, 2012

Please return your completed application to the City Secretary's Office at 211 N. Henry St., or mail to P. O. Box 940, Lancaster, TX 75146 or fax to 972-218-1399.

Received by: <u>AA</u>	Office Use Only	RECEIVED AUG 09 2012
	Date:	