



**MINUTES OF MEETING  
AIRPORT ADVISORY BOARD  
Tuesday, March 12, 2013  
7:00 P.M.**



**BOARD MEMBERS PRESENT:**

Keith Hutchinson, Chairman  
Andy Mungenast, Vice Chairman  
Dr. Charles Waldrop, Jr.  
John Stewart  
Dean Byers  
Tim Fagan

**ALTERNATE PRESENT:**

X Chris Chatmon

**CC LIAISON PRESENT:**

X Walter Weaver

**STAFF PRESENT:**

X Mark Divita, Airport Manager X  
X Kellen Benbrook, Operations Supervisor

**CALL TO ORDER:** The meeting was called to order by Chairman Keith Hutchinson at 7:00 p.m. with a quorum present.

**Item #1: Approval of Minutes from January 8, 2012 Meeting**

Dr. Waldrop motioned for approval. This was seconded by Mungenast. The vote carried unanimously.

**Item #2: Airport Manager Staff Report**

Divita provided a brief on the airport's fuel sales for FY to date. Divita noted a fuel sales plateau over the last two months. He noted other area airports are experiencing similar fuel sales as well. Divita said in just the first two weeks of March that trends are showing better on fuel sales as spring arrives.

Divita reported on the Airport Café bid closing this Friday and there have been a few good inquiries.

Divita noted that the Café would be a good location for Airport Advisory Board to meet in the future.

Divita discussed the release of the airport pavement bid and projected construction in summertime.

**Item #3: Discuss and consider convening next month's meeting of the Airport Advisory Board**

No motion was made to cancel the meeting.

**Item #4: Set Agenda for Next Meeting**

- Approval of Minutes
- Airport Manager Briefing

- Discuss and consider approval of airport pavement bid
- Discuss and consider convening next month
- Set agenda for next meeting

**ADJOURNMENT:** Mungenast moved to adjourn. After a second by Dr. Waldrop, the motion was approved unanimously and the meeting adjourned at 7:25 p.m.

ATTEST:



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Mark Divita  
Airport Manager

APPROVED:



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Keith Hutchinson  
Chairman