



City of Lancaster
PARKS AND RECREATION DEPARTMENT



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MEETING

LANCASTER PARKS AND RECREATION ADVISORY BOARD

Monday, April 15, 2013, 6:30 p.m.

MINUTES

The Members of the Lancaster Parks and Recreation Advisory Board met Monday, April 15, 2013 at 6:30 p.m. at the Lancaster Veterans Memorial Library (Meeting Room), 1600 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Parks and Recreation Advisory Board Members Present: Mary Sykes, Abe Cooper, Don May, Spencer Hervey, Jerry Giles, Cecelia Rutherford, Willene Watson, and Darwin Isham.

City Staff Present: Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Parks/Building Services Superintendent Mike Rasco, Library Manager Jerry McCulley, and Administrative Secretary Cynthia D. Williams.

I. Call to Order

Chairperson Abe Cooper called the meeting to order at 6:32 p.m.

II. Consider Approval of Minutes (March 18, 2013)

Mr. Hervey made a motion seconded by Mr. Giles to approve the minutes of March 18, 2013 as written. The motion carried unanimously.

III. Mud Run Update (Parks and Recreation Director Sean Johnson)

Mr. Johnson reported that on Saturday, April 13, 2013, the City partnered with Mud Run Productions for a second Mud Run at Bear Creek Nature Park. We had 1,200 participants. A 5K and a 10K race took place. We had vendor booths. Staff has not received actual numbers yet. The Parks and Recreation Department will receive 10% of the participant registration and parking fees. The Mud Run also consisted of many obstacles, which took place on park and private property.

IV. Amphitheater Update (Parks and Recreation Director Sean Johnson)

In December of 2012, the City awarded North Star the construction bid. North Star previously constructed Bear Creek Nature Park. Construction on the Amphitheater will begin around April 22, 2013. They will try to get construction completed July 4, 2013. The construction timeline is 90 days. Sean will serve as the Project Manager along with City Project Manager Dipak Patel.

There was further questions/discussion.

V. July 4th Update (Recreation Superintendent Kevin Moore)

Mr. Moore reported that because of the construction of the Amphitheater, we plan to move the main stage. We will make sure we have plenty of parking. We still have not nailed down our entertainment. Vendor packets are out.

There was further questions/discussion.

Desoto will provide park staff, police, and additional funding. It is Desoto's year this year to host the July 4, 2013 event.

VI. Juneteenth Update (Recreation Superintendent Kevin Moore)

Mr. Moore reported that staff is meeting with our BSW cities. An organization approached Staff about collaborating with them on their Juneteenth event, which will take place on the same day and time as our Juneteenth event. Staff decided to bring this idea to the Board for their input. We still have all of our plans at City Park.

There was further questions/discussion.

The Board unanimously agrees that Staff should start the lines of communication for such a partnership in the future, but not this year.

VII. Park Naming Rights (Parks and Recreation Director Sean Johnson)

Mr. Johnson reported that we do not have a park naming criteria. Staff polled other cities, and then drafted a park naming policy. Staff would like to have a Park Naming Rights Policy in place because of future development. Mr. Johnson requested the Board take home the draft, review, and come prepared to discuss at our next meeting.

There was further questions/discussion.

VIII. Set Agenda of Next Meeting

- **Mud Run Update**
- **Annual Park Tour**
- **Park Naming Rights Discussion**
- **Baseball Update**
- **NTC Air Quality Monitoring Station Update**

XII. Adjournment

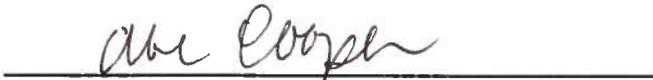
Mr. Hervey made a motion seconded by Mrs. Sykes to adjourn. All present approved and the meeting adjourned at 7:42 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Abe Cooper, Chairperson

Lancaster Parks and Recreation Advisory Board