



**NOTICE OF WORK SESSION AGENDA
LANCASTER CITY COUNCIL**



**James R. Williams Pump Station
Training Room, 1999 Jefferson**

Monday, August 19, 2013 – 7:00 PM

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items, the staff is seeking consent from the Council or providing information in a written format.

Verbal Briefing: These items do not require extensive written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items may be accompanied by a formal presentation followed by discussion and direction to the staff.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

Regular Items:

- 1.** Discuss project(s) for submission under the Dallas County Community Development Block Grant (CDBG) Program; direct staff regarding project(s) submission.
- 2.** Discuss the Fiscal Year 2013-2014 proposed budget.

EXECUTIVE SESSION: The Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the TEXAS GOVERNMENT CODE to seek legal advice concerning such subject.

ACCESSIBILITY STATEMENT: The Municipal Center is wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on August 16, 2013 @ 12:00 p.m. and copies thereof were hand delivered to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.



Dolle K. Downe, TRMC
City Secretary

LANCASTER CITY COUNCIL
Work Session Agenda Communication
August 19, 2013

Item 1

Discuss project(s) for submission under the Dallas County Community Development Block Grant (CDBG) Program; direct staff regarding project(s) submission.

This request supports the City Council 2012-2013 Policy Agenda.

**Goal: Financial Sound City Government
Sound Infrastructure**

Background

City staff recently met with Dallas County officials receiving an update on Community Development Block Grant (CDBG) roadway projects previously submitted and discussing additional funding that is now available to the City.

You will recall that CDBG funds are administered through Dallas County and may only be used on projects that eliminate blight, eliminate a community threatening condition or primarily benefit low/moderate income residents. The primary objective of the program is to develop sustainable urban communities that meet the public service and housing needs of low and moderate income households. Federal rules allow each community to tailor its program to address specific local needs.

City Council discussed their desire to continue submission of selected roadway projects for 2013 CDBG funding at a work session on June 17, 2013 and at the June 24, 2013 Council meeting, ratified for 2013 funding two street projects: Marsalis Road from Pleasant Run Road to Green Drive and Gant Drive from Brady Drive to Marsalis Road.

Below is a recap of CDBG funding:

Funds available from 2013 and previous years	\$284,376.30
Roadway projects approved for 2013: Marsalis Road	-\$ 79,882.00 (estimate)
Gant Drive	<u>-\$ 46,051.00</u> (estimate)
	\$158,443.30

The CDBG Project Coordinator for Dallas County has recently informed City staff that based on their data and assessment of the area Colgate Drive is not eligible for CDBG funding. Estimated cost for reconstruction of Colgate is \$280,000 - \$300,000. Without CDBG funding, reconstruction of Colgate Drive is not feasible at this time.

Therefore the streets listed below have been identified as potential projects and the CDBG Project Coordinator has indicated they are eligible.

NAME	FROM STREET	TO STREET	EST. COST
BALOMEDE ST	WINTERGREEN RD	BELVEDERE RD	\$ 65,500
ROGERS AVE	PLEASANT RUN RD	BALKIN LN	\$190,746
BALKIN LN	ROGERS AVE	SUNNY MEADOW DR	\$112,194
BAYPORT DR	ROGERS AVE	SUNNY MEADOW DR	\$112,194

Considerations

- **Operational** – Dallas County recommends submitting multiple roadway projects even if it exceeds present funds available (\$158,443.30). The roadway projects will be completed in the above listed order, as outlined in the pavement management system. Balomede Street was approved in April 2012 by the City Council but was not completed due to funding. Staff has provided Rogers Avenue, Balkin Lane and Bayport Drive for consideration and possible approval. Those streets can be rolled over to next year.
- **Legal** – A resolution will be required ratifying the selected roadway projects for submission to Dallas County.
- **Financial** – Use of CDBG funding allows the City to complete roadway projects in addition to those identified for allocation through City funding. As indicated above, the next eligible project will be Balomede Street, from Wintergreen Road to Belvedere Road in the amount of \$65,500. The remaining amount is \$92,943.30.
- **Public Information** – There are no public information requirements.

Options/Alternatives

Staff seeks direction regarding submission of projects for the additional CDBG funds available. If the City does not submit projects, funds may be reallocated among other participating cities.

Recommendation

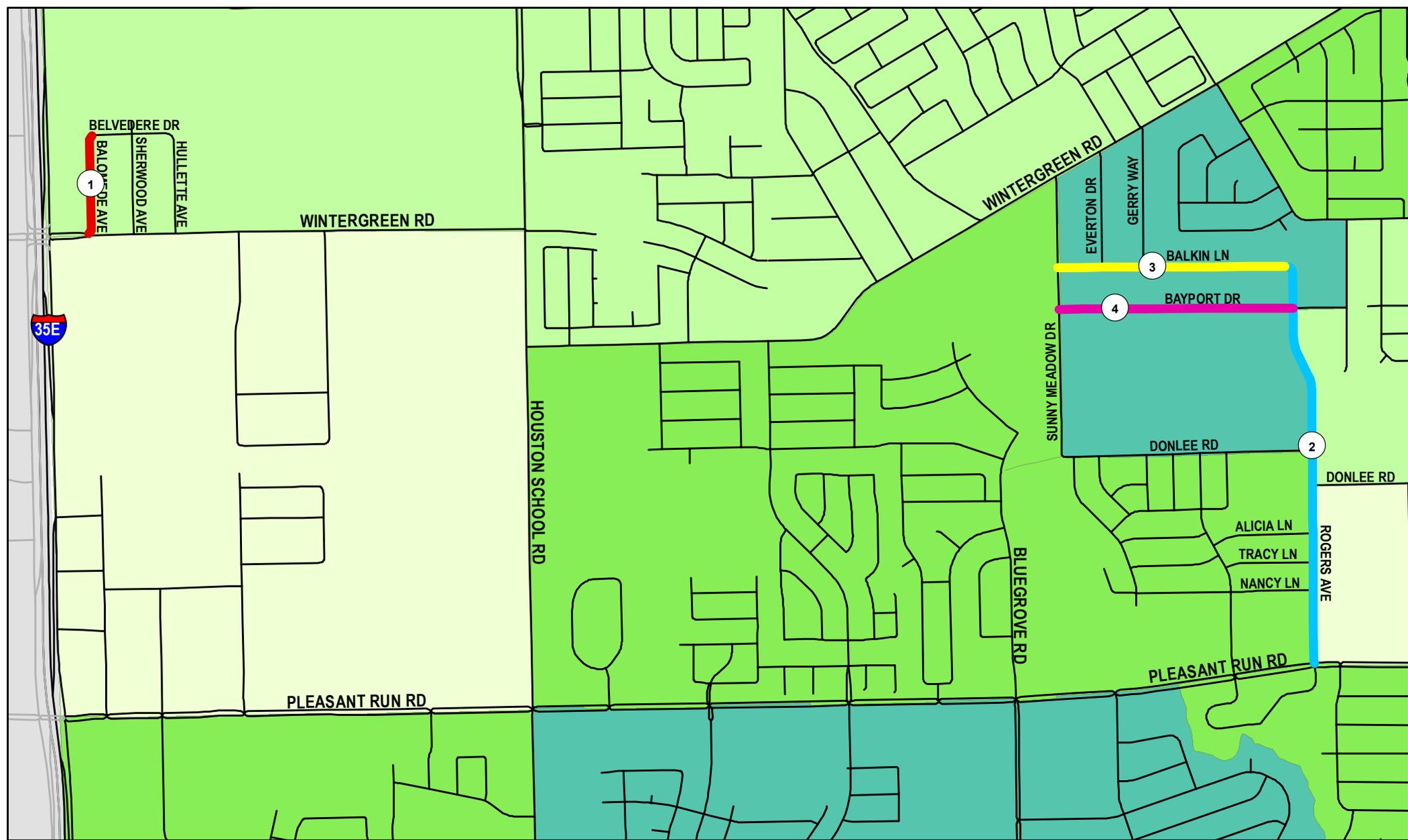
Given the significant need for roadway improvements in various areas of the City, staff recommends submission of qualifying roadway projects.

Attachments

- Map of Road Reconstruction Projects in Low to Moderate Income Areas
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Submitted by:

Jim Brewer, Assistant Director Public Works / Development Services
Dolle K. Downe, City Secretary



CDBG Income Level

- 1: \$23,409 - \$31,785
 - 2: \$31,786 - \$41,433
 - 3: \$41,434 - \$52,678
- 4: \$52,678 - \$70,088
 - 5: \$70,089 - \$80,630

City of Lancaster Low to Moderate Income Areas



ID	Street Name	From Street	To Street	Est. Cost
1	BALOMEDE AVE	WINTERGREEN RD	BELVEDERE RD	\$ 65,500.00
2	ROGERS AVE	PLEASANT RUN RD	BALKIN LN	\$ 190,746.00
3	BALKIN LN	ROGERS AVE	SUNNY MEADOW DR	\$ 112,194.00
4	BAYPORT DR	ROGERS AVE	SUNNY MEADOW DR	\$ 112,194.00

LANCASTER CITY COUNCIL

Agenda Communication

August 19, 2013

Item 2

Discuss the Fiscal Year 2013-2014 proposed budget.

This request supports the City Council 2012-2013 Policy Agenda.

Goal: Financially Sound City Government

Background

An overview of the proposed fiscal year 2013/2014 municipal budget for all funds was presented by the City Manager to City Council at the Monday, August 5, 2013 Lancaster City Council Work Session.

This item was placed on the work session agenda to provide an opportunity for Council to continue discussions regarding the proposed budget. An additional work session is scheduled for Thursday, August 22, 2013 if needed.

The next Budget Town Hall Meeting is scheduled on Saturday, August 24, 2013 at 9:00 a.m. to provide information and receive input from the public regarding the proposed budget.

Adoption of the budget is scheduled for Monday, September 9, 2013.

Please be sure to bring your budget book to the work session.

Submitted by:

Opal Mauldin Robertson, City Manager