



City of Lancaster  
PARKS AND RECREATION DEPARTMENT



1700 Veterans Memorial Parkway • Lancaster, TX 75134  
972.218.3701 972.218.3648 (FAX)  
www.lancaster-tx.com

**MEETING**

**LANCASTER PARKS AND RECREATION ADVISORY BOARD**

**Monday, June 17, 2013, 6:30 p.m.**

**MINUTES**

The Members of the Lancaster Parks and Recreation Advisory Board met Monday, June 17, 2013 at 6:30 p.m. at the Recreation Center (Grand Hall), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

**Lancaster Parks and Recreation Advisory Board Members Present:** Darwin Isham, Mary Sykes, Abe Cooper, Don May, Willene Watson, and Jerry Giles.

**Lancaster Parks and Recreation Advisory Board Members Absent:** Cecelia Rutherford, and Spencer Hervey

**City Staff Present:** Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Library Manager Jerry McCulley, and Administrative Secretary Cynthia D. Williams.

**I. Call to Order**

Chairperson Abe Cooper called the meeting to order at 6:35 p.m.

**II. Consider Approval of Minutes (April 15, 2013)**

Mr. Giles made a motion seconded by Mrs. Sykes to approve the minutes of April 15, 2013 as written. The motion carried unanimously.

**III. Mud Run Update (Parks and Recreation Director Sean Johnson)**

Mr. Johnson reported that Staff gave the Board a preliminary update in the month of April when the Mud Run took place. At that time, Staff did not have any concrete numbers. Tonight, Staff wanted to bring to the Board the numbers that Mud Run Productions reported. Ten percent of revenue generated is a contribution to the Parks and Recreation Department for teen programming and for improvements in our Park system, particularly, Bear Creek Nature Park. The Department also received revenue from fees generated from parking.

There was further questions/discussion.

**IV. Juneteenth Celebration Update (Recreation Superintendent Kevin Moore)**

Mr. Moore reported that we celebrated Juneteenth on Saturday, June 15, 2013. We had a great turnout. The event started that morning with our Major League Baseball Legends Baseball Camp. We had right at 150 - 200 kids participating. We had a wonderful morning with baseball instructions. We moved on to the mid-day set ups at 10:30am. Our vendors started checking in - getting prepared for our 5 o'clock activities to start. We had some great entertainment, some good food from the vendors, great Fun Zone. The participants had a good time.

Mr. Moore showed a short video of the Event.

Mr. Moore reported that Duncanville will host this event next year. Staff was excited to put this event on and look forward to next year.

There were further questions/discussion.

**V. NTC Air Quality Monitoring Station Update (Parks Superintendent Mike Rasco)**

Mr. Johnson reported for Mr. Rasco. Construction has begun at Cedardale Park for the NTC Air Quality Monitoring Station. When we do our Park Tour, we will be able to observe the location of the System.

There were further questions/discussion.

**VI. July 4<sup>th</sup> Celebration Update (Recreation Superintendent Kevin Moore)**

Mr. Moore reported that in about two weeks, the City will co-host another production, July 4th Celebration. Activities will include, Fun Zone, entertainment, vendors, and a Fireworks show. Parking will take place at the High School. We will have a shuttle. We will also have parking at the Recreation Center.

There were further questions/discussion.

**VII. Park Naming Rights Discussion (Parks and Recreation Director Sean Johnson)**

Mr. Johnson reported that last month, Staff provided the Board with a draft copy of the Park Naming Rights and wanted to bring the item back to see if anyone had any comments.

There were further questions/discussion.

**VIII. Amphitheater Update (Parks and Recreation Director Sean Johnson)**

Mr. Johnson reported that the Amphitheater construction is taking place. The rain has delayed construction.

There were further questions/discussion.

**IX. Annual Master Fee Schedule Discussion (Parks and Recreation Director Sean Johnson)**

Mr. Johnson reported that it is that time of year to look at our Annual Master Fee Schedule. We have been holding the line. Staff did pretty much a complete overhaul two years ago of the Master Fee Schedule. We

want to see if there is anything, we need to address. One of the concerns was having a Resident and Non Resident fee for all programs. Currently, Staff is going through all of our benchmark cities to see how much Amphitheater rentals cost as well as an all-inclusive fee for the Amphitheater, the Grand Hall, the swimming pool, etc. We are also reviewing our Community House rates.

There was further questions/discussion.

**X. Set Agenda of Next Meeting**

- Amphitheater Update
- Athletic Report – Recreation Supervisor Darnell Bolton
- July 4<sup>th</sup> Debrief
- Mud Run Update

**XI. Adjournment**

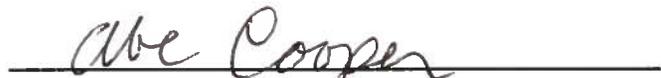
Mrs. Sykes made a motion seconded by Ms. Watson to adjourn. All present approved and the meeting adjourned at 8:07 p.m.

**ATTEST:**



**Cynthia D. Williams, Administrative Secretary**

**APPROVED:**



**Abe Cooper, Chairperson  
Lancaster Parks and Recreation Advisory Board**