

**LANCASTER POLICE DEPARTMENT
GENERAL ORDERS MANUAL**

<i>Effective Date</i> September 2, 2015		<i>Amended Date</i>		<i>Directive</i> 8.05.1	
<i>Subject</i> Homeland Security					
<i>Reference</i>			<i>Approved</i>  Chief of Police		
<i>Distribution</i> All Personnel City Manager City Attorney		<i>TPCA Best Practices Recognition Program Reference</i> 8.10		<i>Review Date</i> July 5, 2017	
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This Operations Directive is for internal use only and does not enhance an officer's civil or criminal liability in any way. It should not be construed as a creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this Operations Directive, if proven, may only form the basis for a complaint by this Department, and only in a non-judicial administrative setting.

SECTION 1 PURPOSE

The purpose of this policy is to require the designation of one person to gather and review homeland security information relevant to the City of Lancaster.

SECTION 2 POLICY

It is the policy of the department that one person will be designated as the Intelligence Officer who will gather and review homeland security information relevant to the City of Lancaster.

SECTION 3 PROCEDURES

- A. The Chief of Police will appoint a person to be the department's Intelligence Officer.
- B. The department's Intelligence Officer will have the following duties:
 - 1. Gather and maintain homeland security information as forwarded to the department from the US Department of Homeland Security, the Federal Bureau of Investigation, the Texas Department of Public Safety, and other sources.
 - 2. Review intelligence information as it develops, analyze the information for trends, commonalities, and other significant indicators and quickly alert all department personnel to the information.
 - 3. Monitor the nation's current homeland security alert status and relay that information to all department personnel.
- C. SCOPE OF RESPONSIBILITY
 - 1. All members of the department shall know and comply with all aspects of this directive.
 - 2. All Division Commanders and supervisory personnel are responsible for ensuring compliance with the provisions and intent of this directive.