



Request to Speak before Boards and Commissions on Public Hearing Items



Name _____ Phone _____ Date _____

Address _____ City _____ Zip _____

Public Hearing Agenda Item # _____:

_____ I wish to speak IN FAVOR of this item.

_____ I wish to speak IN OPPOSITION to this item.

_____ I do not wish to speak; however, please record my ___ SUPPORT ___ OPPOSITION

**Citizen comments during Public Hearings may be limited to a specific amount of time at the discretion of the Mayor to allow all interested persons an opportunity to speak.
(Please see instructions on the back of the form.)**

Lancaster Boards and Commissions

WELCOME TO THE LANCASTER BOARDS AND COMMISSIONS MEETING!

The following are a few tips designed to help you understand the proceedings of the meeting.

- Those wishing to address the Board during Public Testimony are asked to complete the appropriate Request to Speak form. Please turn the form in to the City Secretary prior to the start of the Meeting.
- If you do not want to address the Board but would like it known that you are in favor or opposition to an agenda item, please mark the appropriate section on Request to Speak form for Public Testimony.
- The Chair/President will ask for those wishing to address the Board to do so at the appropriate time. Please approach the speaker's podium, state your name and address for the record, and discuss the noted item. Please direct your comments to the Board members.
- Please avoid personal attacks, accusations, and characterizations. We ask that you treat other people, the community, and the Board members with respect.
- **Public Testimony will be limited to 3 minutes.**
- **Comments during Public Testimony may be limited to a specific amount of time at the discretion of the Chair/President (presiding officer) to allow all interested persons an opportunity to speak.**

We appreciate your interest in the community and hope you will visit again soon!