



TEMPORARY USE PERMIT

TYPE: Temporary Concrete Batch Plant

FEE: _____

DATE: _____

LOCATION: _____

PROJECT NAME: _____

GENERAL CONTRACTOR/APPLICANT: (provide full contact information and address)

Company Name: _____

Contact Person: _____

Address: _____

Phone No. _____

Email Address: _____

General Requirements:

1. Temporary Concrete or Asphalt Batch Plants can only provide materials to the project they are serving – no outside sales or deliveries shall be allowed.
2. All Temporary Concrete or Asphalt Batch Plants shall have a current TCEQ permit in good standing (a copy of the TCEQ permit shall be submitted with the application before the permit shall be issued).
3. Temporary Batch Plant permits shall be valid for a period of a maximum of 180 days from the date the permit is issued unless an extension is approved by the Building Official or Department Director. Applications for an extension shall be submitted not less than 5 business days before the expiration date of the permit (extensions applied for on or after the expiration date shall be considered a new permit and new permit fees shall be assessed).
4. All Temporary Batch Plant operators shall carry insurance and surety bonds in the amounts specified by City Ordinances.
5. No Temporary Batch Plant shall be located or operated within 500 feet of an occupied residential home.
6. Temporary Batch Plant operators shall be responsible for dust control, mud and debris removal on local streets, and site restoration at the completion of the project. (A final inspection is required by the Building Official)
7. Hours of operation shall be the same as for all other construction projects within the City in accordance with adopted ordinances. (Late or early operations shall only be permitted by special written permission of the Director and shall be applied for a minimum of 5 business days prior to the special operations)
8. Spoils and waste products shall be contained in a designated area on site at all times and shall be required to be removed on a regular basis during the project and final cleanup shall be conducted not more than 10 business days after the completion of the project.
9. Fees shall be in accordance with the Master Fee Schedule as adopted or amended (currently \$100.00).

Submittal Requirements:

1. Completed signed application.
2. Notarized letter of permission or lease agreement from property owner allowing use of property for temporary batch plant operations. This requirement can be waived if the batch plant is located within the same boundaries as the project.
3. Copy of valid TCEQ Permit.
4. Site plan of project site showing location of the temporary batch plant with area map showing project location within the City.
5. Proof of bonding and insurance.
6. Copy of TCEQ SWPPP plan if required with locations of erosion control barriers.
7. Location of spoils and waste containment area.
8. Proposed hours of operations and approximate dates the operations will start and end.
9. Location of nearest fire hydrant proposed to be used for water source. Use of a City Fire Hydrant requires a completed application from the Water Dept. with a \$1,500.00 deposit
10. Proposed route map if batch plant is located outside the project boundaries.

ACKNOWLEDGEMENT:

By signing this acknowledgement you agree to abide by all of the conditions herein as well as all applicable Local, State and Federal regulations regarding the operation of a Temporary Batch Plant.

SIGNATURE OF APPLICANT	PRINTED NAME
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The State of Texas
 County of _____

BEFORE ME, the undersigned authority, on this day personally appeared _____,
known to me to be the person whose name is subscribed to this instrument.

<i>Signature</i>	<i>Title</i>
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Subscribed and sworn before me, this _____ day of _____ 20 ____ A.D. to certify which witness.

Notary Public Signature