



Development Services/Building Inspection

**CITY OF LANCASTER**  
**CONTRACTOR REGISTRATION APPLICATION**  
PLEASE PRINT CLEARLY

**Contractor Type: Please check one below**

Date: \_\_\_\_\_

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Plumbing Contractor (No Fee)   | <input type="checkbox"/> General Contractor (\$100)     | <input type="checkbox"/> Irrigation Contractor (\$100)      |
| <input type="checkbox"/> Mechanical Contractor (No Fee) | <input type="checkbox"/> ROW/Utility Contractor (\$100) | <input type="checkbox"/> Backflow Tester (\$100)            |
| <input type="checkbox"/> Electrical Contractor (No Fee) | <input type="checkbox"/> Sign Contractor (\$100)        | <input type="checkbox"/> Electrical Sign Contractor (\$100) |

Attach a copy of your **current state license (Plumbing, Electric, Mechanical, Irrigator, or Backflow), a current copy of your Driver's License**, and provide a **certificate of Insurance listing the City of Lancaster as the holder** with general liability in the amount of 1,000,000, with the exception of Plumbing Masters. Backflow testers must attach a copy of their calibration certification for their gauges that are being used. **All documents must be in PDF format when not provided in person.**

**Company Name:** \_\_\_\_\_

Owner, Officer or \*License Holder Name\*: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Number: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Personnel authorized to obtain a permit /request inspection for this company (use company letterhead for additional name(s):**

\_\_\_\_\_  
\_\_\_\_\_

**This form must be notarized if any other person is registering for you or if you are not registering in person.** Registration is valid for a period of one year from the date of registration. Renewal notices will be emailed only if an email address is provided. No other notices will be provided. Officer of company is the President, Vice President or CEO. The License Holder is the person who holds the Texas State License. This person will be held responsible for seeing that all work being performed under this registration is completed, in compliance with the City codes and ordinances. **\*If a license holder exists, that person's information must be used.\***

**Original Signature of Owner, officer or \*License Holder\*** \_\_\_\_\_

**Printed name of Owner, Officer or \*License Holder\*** \_\_\_\_\_

The State of \_\_\_\_\_ §

County of \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and, being by me the first duly sworn, upon oath declared that the statements and capacity acted in are true and correct.

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ A.D. to certify which witness.

Notary Public Signature \_\_\_\_\_

