LANCASTER POLICE DEPARTMENT
GENERAL ORDERS MANUAL

Effective Date **August 12, 2015**		Amended Date **October 21, 2024**	Directive **1.01.1**	
Subject **Organizational Chart**				
Reference		Approved _[signature]_ **Chief of Police**		
Distribution **All Personnel** **City Manager** **City Attorney**	TPCA Best Practices Recognition Program Reference **1.01**		Review Date **October 1, 2024**	Pages **2**

This Operations Directive is for internal use only and does not enhance an officer's civil or criminal liability in any way. It should not be construed as a creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this Operations Directive, if proven, may only form the basis for a complaint by this Department, and only in a non-judicial administrative setting.

SECTION 1   PURPOSE

The purpose of this policy is to require the creation and annual maintenance of a department organizational chart.

SECTION 2   POLICY

It is the policy of the department to maintain and distribute annually to all personnel an organizational chart depicting the current structure and organizational components of the department.

SECTION 3   PROCEDURES

A. The attached organizational chart depicts the structure and organizational components of the Department. The organizational chart is posted inside the department on the bulletin board outside the patrol briefing room and is available to all personnel via the on-line policy database listed under 1.01.1 Organizational Chart.

B. The organizational chart will be reviewed annually by the Chief of Police.

C. SCOPE OF RESPONSIBILITY

   1. All members of the department shall know and comply with all aspects of this directive.

   2. All Division Commanders and supervisory personnel are responsible for ensuring compliance with the provisions and intent of this directive.

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