



City of Lancaster
QUALITY OF LIFE AND CULTURAL SERVICES

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MEETING

**LANCASTER RECREATIONAL DEVELOPMENT CORPORATION (LRDC – TYPE B)
and the
LANCASTER VETERANS MEMORIAL LIBRARY ADVISORY BOARD**

Monday, July 28, 2014, 6:00pm

MINUTES

The Members of the Lancaster Recreational Development Corporation (LRDC – Type B) and Lancaster Veterans Memorial Library Advisory Board met Monday, July 28, 2014 at 6:00pm at the Lancaster Recreation Center (Grand Hall), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Recreational Development Corporation (LRDC – Type B) Members Present: Abe Cooper, Willene Watson, Mary Sykes, Darwin Isham, Jerry Giles, and Cecelia Rutherford

Lancaster Recreational Development Corporation (LRDC – Type B) Members Absent: Spencer Hervey

Lancaster Veterans Memorial Library Advisory Board Members Present: Tiffany Devereaux

Lancaster Veterans Memorial Library Advisory Board Members Absent: Bettie Jones, Angela McCowan, Marcus Slaughter, and Laurie Telfair

City Staff Present: Managing Director; Quality of Life and Cultural Services Sean Johnson, Assistant Director Kelly Ledbetter, Recreation Superintendent Kevin Moore, Park Superintendent Mike Rasco, Library Manager Jerry McCulley, Finance Director Cynthia Pearson, and Administrative Secretary Cynthia D. Williams

I. Call to Order

Vice President Mary Sykes called the Lancaster Recreational Development Corporation (LRDC – Type B) meeting to order at 6:01pm.

The Lancaster Veterans Memorial Library Advisory Board meeting was not called to order.

II. Consider Approval of Previous Meeting Minutes

Mr. Giles made a motion seconded by Ms. Watson to approve the minutes of June 16, 2014 of the Lancaster Recreational Development Corporation (LRDC – Type B) meeting as written. The motion carried unanimously.

III. Master Fee Schedule Update (Managing Director; Quality of Life and Cultural Services Sean Johnson)

Mr. Johnson reported that Staff reviewed the Corporation's comments from our last meeting. He stated that the red lined items indicate Staff's proposed changes.

There was further questions/discussion.

IV. LRDC (Type B) Year to Date Revenue Report (Assistant Finance Director, Baron Sauls)

Finance Director Cynthia Pearson gave a report on 4B revenues.

There was further questions/discussion.

V. 2014 – 2015 Proposed LRDC (Type B) Budget (Managing Director; Quality of Life and Cultural Services Sean Johnson)

Mr. Giles made a motion seconded by Mr. Isham to Table this Agenda Item until the next stated meeting. The motion carried unanimously.

VI. Library Annual Report (Library Manager, Jerry McCulley)

Mr. McCulley reported that Staff submitted our Annual Report to the State in late March. The State reviewed all of our submitted reports. Staff is pleased to report that we successfully submitted our Report, and the Library is accredited for another year.

There was further questions/discussion.

Staff asked the Corporation to review the distributed Report and send any comments/questions to Board Secretary Cynthia Williams.

VII. Long Range Development Plan (Technology Plan) (Library Manager, Jerry McCulley)

Mr. McCulley reported that Staff plans to extend the old Long Range Development Plan for one more year. Part of the plan includes the Technology Plan. He stated that because of eRate, we had to revamp/create a technology plan. Our plan has been developed, reviewed, and approved by the State Library. Without a technology plan, we will not be approved for eRate.

VIII. State Library Cooperative and Impact Grants Update (Managing Director; Quality of Life and Cultural Services Sean Johnson)

Mr. Johnson reported that we have received two grants from the State Library. We were awarded the Cooperative Grant and Impact Gant. Staff worked with the Media Director at Lancaster High School.

There was further questions/discussion.

IX. Set Agenda of Next Meeting

- 2014 – 2015 Proposed LRDC (Type B) Budget
- Staff will poll Corporation if a Special Call Meeting is necessary

X. Adjournment

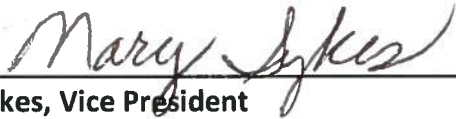
Mr. Giles made a motion seconded by Mrs. Rutherford to adjourn. All present approved and the meeting adjourned at 6:49pm.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



**Mary Sykes, Vice President
Lancaster Recreational Development Corporation (LRDC – Type B)**